

TOWN OF BROADWAY
PO Box 156, 116 Broadway Ave. Broadway, VA 22815
(540) 896-5152

MEALS TAX REPORT

Business Name _____

For Month of: _____

Owner/Manager: _____

Sales Tax I.D. # _____

Address: (physical) _____

FEIN _____

(mailing) _____

Phone # _____

Email _____

Report and amount due by 20th of the month following the calendar month for which Tax is being collected, otherwise penalties & interest shall be assessed with possibly criminal sanctions being filed.

The Meals Tax can be found in Chapter 55 of Broadway Town Code.

- | | | |
|---|----|---------|
| 1. TOTAL GROSS SALES OF TAXABLE FOOD & BEVERAGE | \$ | _____ |
| 2. LESS ALLOWABLE DEDUCTIONS (providing food for non-profits w/in Broadway) | \$ | - _____ |
| 3. BALANCE TAXABLE (LINE 1 MINUS LINE 2) | \$ | = _____ |
| 4. 5% TAX DUE (LINE 3 MULTIPLIED BY .05, IF PAID BY 20TH) | \$ | _____ |

IF AMOUNT IS NOT REPORTED & PAID BY THE 20TH OF THE ORIGINAL REPORTING MONTH DUE
YOU MUST CALCULATE APPROPRIATE PENALTIES AND/OR INTEREST

- | | | |
|--|----|---------|
| 5. (*) <i>PENALTIES (calculated using tax due listed in line 4 above):</i> | | |
| A. 10% of the tax due, if payment is made within one month of the due date; | \$ | + _____ |
| B. 15% of the tax due, if payment is made more than one month after the due date
but not more than two months afterward; | \$ | + _____ |
| C. 20% of the tax due, if payment is made more than two months after the due date,
but not more than three months afterward; | \$ | + _____ |
| D. 25% of the tax due, if payment is made more than three months afterward. | \$ | + _____ |
| (*) <i>INTEREST.</i> In addition to the penalties provided above, interest shall accrue
on any delinquent taxes at the annual rate of 10%, beginning on the day after
the due date | | |
| | \$ | + _____ |
| 6. TOTAL TAX DUE, IF LATE (ADD LINE 4 to LINE 5) | \$ | = _____ |

I declare that this return has been examined by me and to the best of my knowledge it is a true, correct and complete return.

Date

Authorized Signature

DROP OFF or MAIL THIS REPORT ALONG WITH CASH OR CHECK PAYMENT TO:
Drive-up SECURE drobox in parking available 24-hours a day for drop off.
Office Hours – Monday-Friday 8:00 am-4:30, closed 12:30 pm-1:30 pm and all state holidays.

Town of Broadway
PO Box 156, 116 Broadway Ave.
Broadway, VA 22815

~~~~~ *FOR OFFICE USE ONLY* ~~~~~

*Paid by CASH*    *Check #* \_\_\_\_\_

*Stamp Date Received in Office:*