

MEETING MINUTES OF THE
BROADWAY TOWN COUNCIL

Tuesday, February 18, 2025

7:00 p.m.

1
2 The Broadway Town Council met in regular session on Tuesday, February 18, 2025, in the Council
3 Chambers of the Broadway Town Hall. The following members were present: Mayor David L. Jordan and
4 Council Members Travis M. Driver, Richard E. Fulk, Beverly L. London, and Joan H. Shifflett. Council
5 Members Chad L. Comer and Douglas W. Harpine were absent.

6 The following staff members were present: Town Clerk, Donna Lohr; Chief of Police, J.D. Weaver, and
7 Town Attorney, Matt Light.

8
9 Mayor Jordan welcomed all citizens to the Town Council meeting. He then called the meeting to order at
10 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

11
12 Approval of Minutes and Bills:

13 **Mr. Richard E. Fulk moved to approve the minutes of the January 2, 2025 Special Called Town**
14 **Council Meeting, January 2, 2025 Workshop Meeting of the Town Council, the January 7, 2025,**
15 **Town Council Meeting, and the January 15, 2025, Special Called Meeting of Town Council, and**
16 **approval of the monthly financial reports and bills paid in the amount of \$472,071.09. Ms. Beverly L.**
17 **London seconded the motion which was approved with the following recorded roll call vote:**

18
19 **Joan H. Shifflett Aye Travis M. Driver Aye**
20 **Beverly L. London Aye David L. Jordan Aye**
21 **Richard E. Fulk Aye**

22
23 Public Comment:

24 Mayor Jordan stated that the next item on the agenda was the public comment section. He advised that
25 Mr. Bucky Berry had requested to speak during the public comment period. Mayor Jordan reminded all
26 citizens wishing to speak that there was a three-minute time limit for comments and he requested that
27 those citizens wishing to speak state their name and address.

28 Mr. Bucky Berry stated, "I want to compliment ex-Chief Doug Miller for what he done for the Brent
29 Berry food drive. He done his job when he was here through the week except he went down to
30 Walmart seven days a week. Uniform. He didn't have to wear a uniform. He chose to wear a uniform.
31 He went down there and collected food. He raised \$21,000 one year for food. That's a true blue. I
32 don't care what you all say about him. I've known the man twenty-five years. I don't care what you all
33 say about him. I've heard a lot of stories. Sooner or later the truth will come out about him and
34 everybody else. We're going to leave that to the rest. Bottom line, 26th of February, we are going to be
35 at Walmart, here in Timberville collecting food. We are going to have a site at Food Lion collecting
36 food, 10-8, snow or shine. Chief Weaver, I got to know him at HPD in Harrisonburg. He is a
37 community true blue policeman. He gets out of the car. He walked the beat. He's up in the "ghetto". I
38 call it the ghetto on Kelly Street. That's what I call the ghetto. You know he survived up in the north
39 end. So, Chief Weaver is going to be working with us. What I'm requesting the Town to do, if they're
40 willing to do it, is put it on the marquee, the sign front. That's all I'm asking. I mean that's not a
41 whole lot. Just let them know we are going to be collecting food. All the food stays here in
42 Rockingham County. Supports the citizens of Broadway. Any citizens of Rockingham County needs
43 food, they get food. Supports the people in Harrisonburg. This is 18 years doing it. I'll tell you what
44 all my boy has received. He's been doing it since he's been 9. I've got 30 years raising money. I've
45 been giving back to the community 48 years. I'm old school. I know how to get money, how to get
46 food. My boy has gotten an award from Glenn Youngkin. Outstanding citizen of the year volunteer
47 award from the Governor. He's got the key to the city of Harrisonburg. He's got outstanding citizen of
48 the year award from the Commonwealth Attorney. Marsha Garst doesn't just give that award out to
49 anybody. Some time ago I heard through the grapevine but it never come about, they were thinking
50 about naming something after Brent here in Broadway, at the little park right up the street here. I don't

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51 know, there was a piece here in the park, they were going to name something after him. That never
52 come about. I'd like to know why that was never carried through. That's what Chief Miller told me. I
53 don't know but he said that Council knew about it but it was never carried out. I'd like to know why it
54 was never carried out. I think he deserves it. I tried to get Harrisonburg to name a park after him. They
55 said 'no, we can't do that. We got to give the keys.' You know everybody's heard of Ralph Sampson.
56 You do your research. He put Harrisonburg on the map. Most people don't realize that he served time.
57 He was a convicted felon, and they've got a park named after Ralph but they don't want to name
58 nothing after my boy. I appreciate Council supporting the drive. I appreciate your time."

59 The next citizen to speak was Woody Brown, 331 Essex Street. Mr. Brown commented, "First I want
60 to commend Doug Harpine for bringing this up at the Workshop about making sure the Fire Department
61 and Rescue Squad get part of their donation back. My understanding is it's \$5,000 you're going to
62 decide tonight for each one of them and then in two months you're going to make the determination
63 whether the Town has the money to give it then, and then maybe a month or two after that, to finish up
64 the \$15,000 you usually give. Those are two services provided to this Town. It's a lot of volunteers but
65 through some of the County as well. So it's \$15,000 a piece. \$30, 000 for each. But then also tonight
66 you're going to discuss if we're going to spend \$12,000 for fireworks. So, we're going to spend
67 \$12,000 for a want, but we might not have enough money to give to a necessary service."

68 The next citizen to speak was Liz Fawley, 358 Copper Drive. She stated, "There was a question from
69 the citizens about the sign for the school kids – the cross country boys who won the Regional III
70 championship. It is the Town that provided the sign. I have checked and the Town provided the sign
71 that's out there now for the basketball boys and girls. The graphic was one by the business beside
72 Subway. Hopefully, the Town will do it for the cross-country boys as well. And when they do, it
73 would be very nice if the Mayor would have them here to present them with an achievement award or
74 something to acknowledge what they got."

75 Ms. Fawley continued, "And then I have one other thing. We've talked about this a couple times and
76 this is when we get donations for grants or whatever. We don't really do a good job tracking that. So
77 it's been a suggestion made that starting this month, we start a spreadsheet of all organizations or
78 whatever, people, whatever, making a donation to Broadway. The date they made it. The amount they
79 made it and then the history is there. Have it put into CD's or whatever to make money. And if it's
80 used, it needs to be logged in what it's used for. And it should be for whatever it was donated for, all
81 the way through until it's finished."

82 The next citizen to speak was Bonnie Caplinger, 201 McKinley Drive. Ms. Caplinger commented, "I'm
83 Bonnie Caplinger, but not the one running for Council. I'm at 201 McKinley Drive. I've thought about
84 this long and hard. There's some people in this Town trying to cause trouble, stirring the pot, is what I
85 always call it. Like the gentleman said, I'm old school. I'm straight and to the point. I'm tired of it.
86 You take a snippet and then you blow it completely out of proportion not knowing the whole story. I've
87 seen this time and again. For example, Chad Comer was pulled over for not stopping at a stop sign. Do
88 you really think Chad would have been able to get out of his vehicle and stand beside his truck if the
89 cop had any issues with him doing it? I've told him to his face, and I made this comment to him, I said
90 'Chad, you're an A-hole. You've always been one and you're always going to be one. He's been on
91 this council for eleven years. And you've all known this. You didn't have a problem until the previous
92 management was released a year ago. And the other video of Doug Miller, out of the video, of the
93 Council, you can tell watching the video that it was a Closed Session. That's against Council policy
94 and I don't know for positive, but the lawyer man be able to answer, but I think it's also against the law
95 to video a session that is Closed. They are trying to do the best they can with the information they have
96 and all you all do is criticize and throw fits. But did anyone step up to help? Did anyone step up and
97 try to get information? They even looked at the tape for what was given. Joan, you know that I have
98 reservations about you. We've had the words. But, you told me that you were going to step in and find
99 out exactly what happened and where the money went. So, do you have a report yet because you told

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1.00 me at your meet and greet that this was going to be one of the first things you did. I know more than
1.01 anyone else in this room except the Council members because I took a lot of time digging into these
1.02 finances. I've heard rumors and I've had a lot of people approach me. Also, let me tell you, I get
1.03 straight to the point. I tell it up straight, I don't blame other people. I don't make excuses and I go
1.04 straight to the source when I want information which is what everyone should do. There are a lot of
1.05 you that have good ideas. Your delivery on this is a lot to be desired though. Just like me with my
1.06 words, my husband helped. And yes I read the posts from different people and some of that I don't
1.07 think have very good ideas but some had very, very good ideas. Give you an example, Dave Emswiler,
1.08 I read your post with Woody. You have a lot of great ideas. You really impressed me. You are like
1.09 me. You just need to learn how to implement. Woody Brown, I commend you for running. But also, I
1.10 know you have a problem with some of them on the Council, but if you think being on the side of the
1.11 Council's going to be easy, you're going to have to sit there and you're going to have to keep your
1.12 mouth shut and you're going to have to take it because that's the law. You can't come back on people.
1.13 You sit there and smile, means you're going to have to put up with people like me. Keep this in mind.”
1.14 The next citizen to speak was Ronnie Fawley 358 Copper Drive. He stated, “A year ago I brought up
1.15 about our sidewalks on the south side of Broadway. Chad came around and inspected and said they
1.16 were bad and cracked up. And he put something in to have the work done on it. So last year they came
1.17 by with white paint and sprayed X's on the sidewalk but to today, nothing has ever been done, so I'd
1.18 like to see what's going on about that.”

1.19 The next citizen to speak was David Emswiler, 156 Second Street. He stated, “After listening to some
1.20 of the other folks, I don't have anything quite as serious, I don't think. But I want to point out a couple
1.21 years ago, maybe two, they did some paving up in there. First Street. Second Street. And then they
1.22 laid off a year and went off Third Street. And I remember at the time calling Kyle and I fussed with
1.23 him about the way the company that paved it, they didn't build up the shoulder. They left the shoulders
1.24 too deep, too high. And I called back about three months later. Nothing had been done. And I come
1.25 home one day from work and right in front of my house they had built the shoulders up. So, a couple
1.26 weeks later, I talked to Kyle, and I started thanking him about it. ‘Yeah,’ he said, ‘We tend to take care
1.27 of people who call and complain.’ But, I mean, we've got other shoulders up there in that neighborhood
1.28 that really need to be built up. Right there beside my neighbor's, Alan Delawder, that macadam is only
1.29 two years old and it's starting to break apart and fall off. Because when you all get stuff done in this
1.30 Town, you do it half-ass a lot of times. You don't follow through and do it the right way.”

1.31 Mayor Jordan clarified which areas Mr. Emswiler was referring to. Mr. Emswiler advised that Second
1.32 Street was the worst street in that area.

1.33

1.34 **Old Business:**

1.35 Mayor Jordan proceeded to the first item under old business which was the discussion and consideration
1.36 of payment of the Smith-Midland Invoice. Mayor Jordan stated that Smith-Midland was the company
1.37 that provided the restrooms that were put in at Heritage Park. Following the installation of the
1.38 restrooms, some items needed to be repaired at the restrooms. The Town had repaired those items and
1.39 kept a tab of the cost of repairs, at Smith-Midland's request, in order to receive credit toward the cost of
1.40 the total bill for the restroom installation. The Town had provided an invoice delineating what the cost
1.41 to the Town had been for time and materials for repairs to the restrooms and the Town was waiting for a
1.42 final invoice from Smith-Midland showing credit for the cost of repairs but a final invoice has never
1.43 been provided. Mayor Jordan advised that this agenda item is for the discussion of payment to Smith-
1.44 Midland for the restrooms, less the cost of repairs in the amount of \$5,400. Ms. Shifflett asked how
1.45 long this had been going on and was advised by other Council Members that the Town had been waiting
1.46 for the invoice showing the credit since July.

1.47 **Ms. Beverly L. London made a motion that the Town short-pay the Smith-Midland invoice by**
1.48 **\$5,446.97. Ms. Joan H. Shifflett seconded the motion which passed on the following recorded roll**

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149 call vote:

150

151	Joan H. Shifflett	Aye	Travis M. Driver	Aye
152	Beverly L. London	Aye	David L. Jordan	Aye
153	Richard E. Fulk	Aye		

154

155 Mayor Jordan advised that the next item under old business was the discussion and consideration of
156 donations to the Broadway Fire Department and the Broadway Rescue Squad. Mayor Jordan stated that
157 the Town had made donations to these two organizations for a very long time in the amount of \$15,000,
158 but that the Town had not yet made those donations yet this year. Mr. Douglas H. Harpine brought up
159 the item for discussion at the Workshop this past Thursday night. He suggested that \$5,000 be given to
160 each organization now, with a plan for reviewing the Town's income in another two months to consider
161 donating another \$5,000 to each organization again at that time, and then consider donating \$5,000
162 again to each organization in another two months before the finalization of this fiscal year. This would
163 result in each organization receiving the \$15,000 for the year that they normally receive.

164 Ms. Shifflett asked Finance Committee Chairman Richard Fulk if he felt comfortable with the Town's
165 financial standing now, as opposed to last year. Mr. Fulk advised that he would know more after
166 budget meetings are held this week.

167 **Ms. Beverly L. London then made a motion to appropriate funds, from sums otherwise**
168 **unappropriated, in the amount of \$10,000 for donations to the Broadway Fire Department and**
169 **the Broadway Rescue Squad of \$5,000 for each. Mr. Travis M. Driver seconded the motion which**
170 **passed on the following recorded roll call vote:**

171

172	Joan H. Shifflett	Aye	Travis M. Driver	Aye
173	Beverly L. London	Aye	David L. Jordan	Aye
174	Richard E. Fulk	Aye		

175

176 Mayor Jordan proceeded to the next item under old business which was the discussion and
177 consideration of the Broadway Spectacular Fireworks Show for June 2025. This item was included in
178 the budget for the current fiscal year in the amount of \$12,000. Ms. Joan H. Shifflett asked if Mr. Chad
179 Comer had reached out to any organizations or individuals. He had asked Ms. Shifflett to follow up
180 with Broadway Hometown Partnership (BHP). Mayor Jordan responded that he had talked to Mr.
181 Comer earlier today and he had not heard anything back from any individuals wishing to donate. Ms.
182 Shifflett advised that Broadway Hometown Partnership would be meeting tomorrow evening and they
183 had indicated that they might donate \$1,000 towards the fireworks show, although that had not yet been
184 voted on by the members of BHP. Ms. Shifflett stated that she has concerns about the \$60,000 in the
185 Town's reserve funds, where in the past the Town had \$800,000 in reserves. She stated that the Town
186 needs to continue to build up the reserve funds. Without a capital improvement plan, and not knowing
187 what expenses the Town is expecting down the road, she does not feel good about spending \$12,000 on
188 fireworks. Mr. Travis M. Driver stated that there used to be an event at the high school in conjunction
189 with the fireworks but that event is no longer being held and the event is now just the fireworks show in
190 the evening.

191 **Mr. Travis M. Driver then made a motion to rescind the previous appropriation of \$12,000 that**
192 **was in the fiscal year 24-25 budget. Ms. Joan H. Shifflett seconded the motion which passed on**
193 **the following recorded roll call vote:**

194

195	Joan H. Shifflett	Aye	Travis M. Driver	Aye
196	Beverly L. London	Aye	David L. Jordan	Aye
197	Richard E. Fulk	Aye		

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198 Departmental Reports:

- 199 a. **Parks & Recreation:** On behalf of Mr. Douglas W. Harpine, Mayor Jordan reported
200 that the Town is working on contracts with the Broadway Little League for the
201 upcoming season. Town staff and the Pool Manager are also working on contracts and
202 scheduling for the upcoming pool season.
- 203 b. **Finance:** Mr. Richard E. Fulk stated that a budget meeting is scheduled for this coming
204 Thursday.
- 205 c. **Personnel/Police:** Mr. Travis M. Driver reported that the new Chief of Police had been
206 working for the Town since January 22, 2025. Mr. Driver thanked Chief Weaver for the
207 work he has been doing in his first month. Chief Weaver is working on a list of items
208 that will need to be upgraded in his department. Under other personnel, Mr. Driver
209 reported that the Town is still accepting applications for the position of Town Manager.
210 Several interviews have already been scheduled for the next week. Applications are
211 being accepted through March 7, 2025, so more interviews may be scheduled.
- 212 d. **Utilities:** No report.
- 213 e. **Streets & Properties:** No report.
- 214 f. **Events & BHP:** On behalf of Mr. Comer, Mr. Travis M. Driver stated that the
215 Broadway Lions Club will be supporting events in Town. Mr. Tristan Sinnett, with the
216 Broadway Lions Club, was present in the audience. He advised that the Lions Club
217 would be working with the Town on the Easter Egg Hunt, movie nights at the park,
218 Autumn Festival and Antique Car Show, HalloweenFest, the Tree Lighting, and the
219 Broadway Home Decorating Contest. Mr. Sinnett advised that this should take a lot off
220 the Town's staff, other than some smaller details. Mr. Driver reported that confirmation
221 had been received from BHP that the dates of July 5th and September 27th were correct
222 for their Red, White, & Brew and Oktoberfest events respectively.
- 223 g. **Planning Commission:** Ms. Joan H. Shifflett reported that the Planning Commission
224 had met on Monday, February 10, 2025. The meeting was for the purpose of Council
225 representative Joan Shifflett to meet the Planning Commission members. During the
226 meeting a brief discussion was held regarding inoperable vehicles and other code
227 violations in Town. The Planning Commission wanted to ensure that the Town isn't
228 overlooking those Code violations. Ms. Shifflett advised that she believed that Ms.
229 Lohr had already contacted Chief Weaver regarding code violations and Chief Weaver
230 was already working on this, but Ms. Shifflett wanted to report on this to Council on
231 behalf of the Planning Commission.
- 232

233 New Business

234 The first item under new business was the consideration of a VDOT Street Resolution to accept certain
235 Town Streets into the State System for the purpose of maintenance payments. Ms. Lohr, Town Clerk,
236 advised that VDOT had contacted Town staff with notification that a completed U-1 form was needed
237 by February 1, 2025. VDOT listed six streets on the U-1 form, asking if the Town wanted to accept
238 those six streets as Town Streets. Staff questioned several of the streets as public works staff had
239 already been maintaining those streets for some time, and staff thought the Town had been receiving
240 payment for those streets. VDOT advised they would follow up with that but the U-1 form listing those
241 streets was required. So, in order to meet the February 1, 2025, deadline, staff sent the form in. A
242 resolution is also required in order to accept the streets and receive additional monies from VDOT,
243 which is why this item is on the agenda for this evening's meeting. Mr. Travis M. Driver asked how
244 those streets were missed before. Ms. Lohr advised that they may not have been missed but the lady
245 who sent the U-1 form wasn't sure if they had those streets on record, but they would look into it once
246 they received the documentation. Ms. Joan H. Shifflett asked if there was any downside to approving

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247 the resolution. Mr. Light, Town Attorney responded that there was not a downside to it. Mr. Driver
248 asked if the Town could receive back payment. Mr. Light, Town Attorney, advised, that is a reasonable
249 question, but the answer is probably not. He further stated that the roads have to actually be accepted
250 into the system in order to get the maintenance money. In order to be accepted into the system the
251 streets have to meet certain standards which these streets apparently do. Periodically the Town has to
252 adopt one of these resolutions to add additional streets to the system but it is usually after the Town has
253 done something to the streets to make them meet the standards that they have previously not met. The
254 reality is that VDOT is asking for this and they are telling us they may give us more money so we
255 should do it.

256 **Ms. Beverly L. London made a motion to adopt the resolution as presented. Mr. Richard E. Fulk**
257 **seconded the motion which was approved on the following recorded roll call vote:**

258				
259	Joan H. Shifflett	Aye	Travis M. Driver	Aye
260	Beverly L. London	Aye	David L. Jordan	Aye
261	Richard E. Fulk	Aye		
262				

263 The next item on the agenda was the discussion and consideration of a resolution regarding a
264 recommendation to the Circuit Court for an appointment to the Town of Broadway's Board of Zoning
265 Appeals (BZA). Mr. Light stated that the Town is required by State Law to maintain a Board of Zoning
266 Appeals. It is a board of five people who serve for terms of five years each. The BZA does three
267 things. If the Town's zoning administrator makes a decision that a resident who has standing does not
268 like, the resident can appeal that decision to the BZA and ask the BZA to determine if the zoning
269 administrator has correctly interpreted the zoning ordinance. If someone wants a variance to the zoning
270 ordinance, then they can go to the BZA, which could under certain circumstances authorize a variance,
271 which means that for that particular property, they wouldn't have to follow the zoning ordinance. The
272 last function is that the BZA can resolve questions of zoning designations for particular properties if it
273 is not clear. Currently there are two vacancies on the BZA. One person's term expired in November
274 and that person decided not to serve another term. The other vacancy is due to Ms. Shifflett being
275 elected to Council. She can not serve on both the Town Council and the BZA and she has chosen to
276 serve on Town Council, leaving a vacancy on the BZA. Mr. Light advised that the Town Council does
277 not directly appoint members to the Board of Zoning Appeals, because it is semi-judicial in nature. The
278 Town then finds people who are interested in serving on this Board and then makes a recommendation
279 to the Circuit Court that they make that appointment. Ultimately it is up to the judge to determine who
280 is appointed to the BZA but generally the judge takes the recommendation and appoints those
281 individuals whose names the Town submits. This resolution makes two recommendations to the Board
282 of Zoning Appeals. If Council approves the resolution, the Town's attorneys will present the resolution
283 to the Circuit Court with a request that the Circuit Court make those appointments.

284 Ms. Joan Shifflet then made the following statement, which she requested be included in the meeting
285 minutes: "The resolution that the Council is considering would recommend that the Circuit Court
286 appoint my husband, Steven F. Shifflett to the Town's Board of Zoning Appeals. The Town Attorney
287 has advised me that I should abstain from this vote. I further wish to note for the record that I have not
288 acted in any way regarding this resolution in my capacity as a Town Council member and I have not
289 participated in any way in the Town's discussion of this prospective appointment."

290 **Mr. Travis M. Driver then made a motion to adopt the resolution as presented. Mr. Richard E.**
291 **Fulk seconded the motion which carried on the following recorded roll call vote:**

292				
293	Joan H. Shifflett	Abstain	Travis M. Driver	Aye
294	Beverly L. London	Aye	David L. Jordan	Aye
295	Richard E. Fulk	Aye		

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296

297

298 Mr. Light then stated that the recommendations to the Circuit Court for the Town's Board of Zoning
299 Appeals are for Mr. Steven F. Shifflett, for a term expiring 2029, and Ms. Bonnie Caplinger, for a term
300 expiring 2028. Mr. Light advised that the terms for the Board of Zoning Appeals candidates were
301 decided based on the flip of a coin.

302

303 Mayor Jordan proceeded to the next item on the agenda which was the discussion and consideration of
304 a resolution for an appointment to the Industrial Development Authority (IDA) for a term commencing
305 on March 1, 2025, and expiring March 1, 2029. Mayor Jordan stated that Kevin Flint's term is expiring
306 March 1, 2025 and he is willing to be re-appointed to this board. Mr. Matt Light advised that the IDA is
307 a commission that state law allows the Town to have. The Town has had this commission since around
308 2001. This commission allows local charities and some local businesses, depending on their function,
309 to borrow money, on a tax-exempt basis. Quite a few local charities have used this over the years.
310 Eastern Mennonite University, VMRC, Sunny Side, and Pleasant View have all used this. This allows
311 these charities to go to the banks through the IDA and get better interest rates than they would be able to
312 get if they were going to the bank directly. The Town does not pay those loans. If there is a problem
313 with the loan, the bank looks to the charity, not the Town. But, by the Town facilitating the loan, the
314 charities are able to access lower interest rates for their loans. The charities also end up paying a fee to
315 the Town every year for the privilege of using the IDA. This brings some funds into the community
316 that the Town would otherwise not receive. The Town Council makes appointments to the IDA
317 directly. It does not need to go through the Circuit Court. Mr. Light went on to explain that Mr. Flint's
318 term expires at the end of February, but he is willing to serve another term. Town Council will actually
319 be making the appointment before the term expires, and the term will commence March 1, 2025 and
320 expire March 1, 2029.

321 **Ms. Beverly L. London then made a motion to adopt the resolution as presented, appointing Mr.**
322 **Kevin Flint to the IDA for a term commencing March 1, 2025, and expiring March 1, 2029. Mr.**
323 **Travis M. Driver seconded the motion which passed on the following recorded roll call vote:**

324

325	Joan H. Shifflett	Aye	Travis M. Driver	Aye
326	Beverly L. London	Aye	David L. Jordan	Aye
327	Richard E. Fulk	Aye		

328

329 **Other Business:**

330 Mayor Jordan asked if any council members had any other business to discuss.

331 Ms. Shifflett asked about exceedances for which the Town sometimes invoices wastewater customers.
332 She advised that it was her understanding that these fines collected are a windfall for the Town and that
333 there are no expenses associated with those exceedance fines. Ms. Lohr advised that it is a penalty.

334 Ms. Shifflett asked if the Town incurs expenses as a result of those fines. Ms. London advised that there
335 is some expenses and costs at the wastewater plant. Ms. Shifflett then asked what has been done with
336 the money collected from exceedances in the past. Ms. London advised that the Town used to include
337 expected revenue from exceedances in the budget because Pilgrim's paid exceedance fines every
338 month, but in the last year they had changed operations on their end and were no longer paying
339 exceedance fines as a result and so the Town cannot budget for exceedances. Ms. London advised that
340 the recent exceedance fines that had been issued were the first fines in a long time.

341 Ms. Shifflett then added that it is important to keep working towards the development of a Capital
342 Improvement Plan and she hopes that will stay forefront in the minds of council especially now as the
343 Town heads into budget season.

344 Mr. Travis M. Driver asked if a date had been set for the Rt. 259 bridge re-naming yet. Ms. Lohr

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345 responded that staff had not yet received confirmation of a date from VDOT.
346 Ms. Shifflett then remarked that at the December Council meeting, a resident had discussed items that
347 Rockingham Petroleum had agreed to do as part of the completed construction on the new service
348 station. Those items included planting of trees and the installation of a barbecue pit. Ms. Shifflett
349 asked council members if they believed that should be investigated to determine what Rockingham
350 Petroleum had agreed to and what might still need to be completed. Ms. London advised that
351 Rockingham County will check out site improvements to the new construction and they will not release
352 their bond until everything that was agreed upon is completed.
353 Ms. Shifflett asked if the Town would know what the proffers were. Mr. Light advised that if there
354 were proffers they would have been submitted in writing at the time the re-zoning was approved after
355 the annexation. Mr. Light was unsure if there were any proffers.
356 Mayor Jordan advised that they are still working on the barbecue pit. Mr. Travis Driver advised that
357 water and electricity are run to the site for the barbecue pits and the plan is to have a concrete slab
358 poured for the barbecue pit to be installed.
359 Mayor Jordan advised that the next council workshop meeting is scheduled for Thursday, March 13,
360 2025, and the next Town Council meeting will be Tuesday, March 18, 2025. There will be a special
361 called meeting on Thursday, February 27, 2025, for the purpose of interviewing Town Manager
362 candidates.

363

364 Adjourn:

365 **With no further business to discuss, at 7:49 p.m., Ms. Beverly L. London moved, seconded by Mr.**
366 **Richard E. Fulk to adjourn the February 18, 2025, Town Council meeting. The motion was**
367 **approved with the following recorded roll call vote:**

368

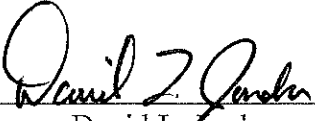
369	Joan H. Shifflett	Aye	Travis M. Driver	Aye
370	Beverly L. London	Aye	David L. Jordan	Aye
371	Richard E. Fulk	Aye		

372

373

374

375



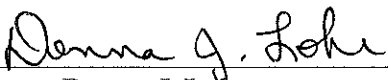
David L. Jordan Mayor

376

377

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379



Donna J. Lohr Town Clerk