

MEETING MINUTES OF THE  
BROADWAY TOWN COUNCIL

Tuesday, November 12, 2024

7:00 p.m.

1 The Broadway Town Council met in regular session on Tuesday, November 12, 2024, in the Council  
2 Chambers of the Broadway Town Hall. The following members were present: Mayor David L. Jordan,  
3 Vice-Mayor Beverly L. London, and Council Members Chad L. Comer, Richard E. Fulk, Douglas W.  
4 Harpine, and Joan H. Shifflett.

5 The following staff members were present: Town Manager, Stefanie McAlister, Town Clerk Donna Lohr,  
6 Interim Chief of Police, Joe Ritchie, and Town Attorney Matthew Light.

7  
8 Mayor Jordan welcomed all citizens to the Town Council meeting. He then called the meeting to order at  
9 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

10  
11 Mayor Jordan welcomed Ms. Joan H. Shifflet to the Town Council. Mayor Jordan then thanked Ms.  
12 Elizabeth Fawley, who was present in the audience, for her service to the Town for the past several months.

13

14 **Approval of Minutes and Bills:**

15 **Ms. Beverly L. London moved to approve the minutes of the September 26, 2024 Town Council**  
16 **Workshop Meeting, the October 1, 2024, Town Council Meeting, the October 4, 2024, Special Called**  
17 **Council Meeting and to authorize payment of bills in the amount of \$539,168.16. Mr. Richard E. Fulk**  
18 **seconded the motion which was approved with the following recorded roll call vote:**

19

20	<b>Joan H. Shifflett</b>	<b>Abstain</b>	<b>Richard E. Fulk</b>	<b>Aye</b>
21	<i>(Ms. Shifflet abstained as she was not</i>		<b>Douglas W. Harpine</b>	<b>Aye</b>
22	<i>present at the meetings for which the</i>		<b>David L. Jordan</b>	<b>Aye</b>
23	<i>motion to approve is set forth)</i>			
24	<b>Travis M. Driver</b>	<b>Aye</b>		
25	<b>Chad L. Comer</b>	<b>Aye</b>		
26	<b>Beverly L. London</b>	<b>Aye</b>		

27

28 **Public Comment:**

29 Mayor Jordan opened the public comment period of the meeting.

30 The first citizen to speak was Ms. Elizabeth Fawley. She stated, "To all the council members who voted for  
31 me to fill the vacant seat, I want to thank each one of you. It's been a pleasure working with you. Stefanie,  
32 Donna, Matt, it's been a pleasure working with you all. And to the town of Broadway residents, it's been an  
33 honor and a privilege to serve you all. Thank you."

34 *(Applause from council, staff and audience.)*

35 Mayor Jordan then asked anyone from the public who wishes to make comments to please come to the  
36 podium, identify themselves, provide address, and keep comments to approximately three minutes.

37 The next citizen to speak was Ms. Bonnie Caplinger. She stated, "I just want to say, Mayor Jordan, Council  
38 members, Attorney Light, Stefanie, and everyone, I want to thank you all for your service to our community.

39 I think it's great that you give the time and I know it's a lot of time. My parents were both on the council at  
40 different times. So I just want to thank you for your service to the Town. And I also want to thank Liz for  
41 her service, that she gave. For her tenure with us. She's always had the Town's best interests at heart and  
42 that's very wonderful, I think. And Joan, I wish you well, and I wish the Town well. Thank you all."

43 The next citizen to speak was Mr. Steve Shifflett, 247 Turner Avenue. He stated, "The reason I am here...I  
44 would like to ask if what I had heard, if it is true, that former Chief Doug Miller, wanted to buy his badge  
45 from the town and was not allowed to. Is that true?"

46 Mr. Douglas Harpine responded, "I'll tell you it's true. I mean, no one else wants to speak. Yes, that's true."

47 Mr. Shifflett responded, "Could you tell me why? I'll state mine and then you can tell me yours. Mine is,  
48 having been in the military, which is, I guess you'd say the same thing as a first responder. Having been in  
49 the military, when you serve, in a position like that, or in a position as a first responder, one of the few  
50 things that you can be given is an award, or a badge, for your service. And even though the Town of

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51 Broadway, chose to dismiss him, in my opinion, it's very petty, to say he's not even entitled to buy his  
52 badge. And if it's a problem with him buying his badge, then let me buy it."

53 Mr. Harpine stated, "I disagree. We're going to have to agree to disagree. I disagree with what you just  
54 said."

55 Mr. Shifflet then asked, "why?"

56 Mr. Harpine responded, "I don't have to give you a reason. But, I will. I'm not going to reward a man who  
57 we fired. Period."

58 Mr. Shifflet then asked, "So that means he's not entitled to anything. Is that like a dishonorable discharge,  
59 Doug?"

60 Mr. Harpine responded, "Does a dishonorable discharge from the Army get any kind of reward?"

61 Mr. Shifflet responded, "I don't know. I wasn't in the Army."

62 Mr. Harpine answered, "I was, and they don't."

63 Mr. Shifflett asked, "So you're telling me you basically gave him a dishonorable discharge?"

64 Mr. Harpine stated, "Call it what you want."

65 Mr. Shifflet asked, "Is he still entitled to state retirement?"

66 Mr. Harpine answered in the affirmative.

67 Mr. Shifflet stated, "Absolutely."

68 Mr. Harpine stated, "I'm not going to reward it but I only have one vote so..."

69 Mr. Shifflett then stated, "Once again, I'm going to reiterate, so it was your decision not to?"

70 Mr. Harpine responded, "That was my vote."

71 Mr. Shifflet asked, "Was it the entire council that voted not to? Is that correct?"

72 Mr. Matt Light responded, "I don't think there was a vote on that question."

73 Mr. Chad Comer stated, "We didn't vote. We can give the email to anyone who wants to see it. Stefanie  
74 sent us an email regarding that issue. And she said, and we took her recommendations that under these  
75 circumstances, that does not normally occur. And I don't think we voted but everyone responded."

76 Mr. Shifflett asked, "So, it was her decision?"

77 Mr. Comer responded, "No. It was her recommendation."

78 Ms. McAlister stated, "It was not my decision. There is a state code section that talks primarily about  
79 Virginia State Police. And the state code section talks about giving badges to those who retire from service  
80 and not giving badges to people who are dismissed so that was my recommendation to Council and if they  
81 had a different opinion or wanted to do it differently to let me know. The majority of them did not want to  
82 offer his badge to him for sale."

83 Mr. Shifflet clarified, "So in other words, they agreed with you?"

84 Ms. McAlister responded in the affirmative.

85 Mr. Shifflett stated, "That's all I wanted to know is where everybody stood because there's a lot of rumors  
86 and innuendo flying around. I'd just like to know who stands with the people who serve, on the council and  
87 who doesn't stand with people who serve."

88 Several council members responded in unison, "That's not a fair statement."

89 Mr. Harpine stated, "I served this country, Steve, just like you did, and I'm offended by what you just said,"

90 Mr. Shifflett responded, "Well I'm sorry you're offended, Doug. I served too!"

91 Mr. Harpine answered, "I know you did."

92 Mr. Shifflett went on. "You know what? I don't think that you should take something away...so now, you  
93 just wave it off so you're done, right?"

94 Mr. Harpine answered, "I told you how I felt. I don't know what else you want to hear, Steve. I'm not going  
95 to change my mind."

96 Mr. Shifflett responded, "I just wanted to know where you people stand on people who serve the town."

97 Mr. Harpine answered, "I don't know about 'you people'".

98 Mr. Shifflett responded, "Yeah, that's what I said, 'you people'. He served four years and then for whatever  
99 reason you decide to get rid of him, which by the way, does anybody know why? No. And now you tell him  
100 he can't buy his own badge, after he served four years to this Town faithfully. And now you just say no,

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101 you can't have your badge. Is that right?"

102 Mr. Richard Fulk responded, "Steve, you just heard the lady tell you what the code states..."

103 Mr. Shifflett interrupted, "Richard, I'm sorry."

104 Mr. Fulk responded, "Thank you."

105 Mayor Jordan stated, "Thank you, Steve. Next person who would like to speak."

106 The next citizen to speak was Mr. John Fink, 10076 Acorn Lane, Broadway. He stated, "Me and my wife  
107 own several houses here in Broadway. I realize the issue that I'm getting ready to tell you all is not  
108 something that you all handle. But two of our houses, one is 159 Lee Avenue and one is 167. They are both  
109 right across from Grandle Funeral home. The two yellow houses. I just purchased the smaller yellow one,  
110 which I'm restoring now. They used to be together. My goal here is I'm actually going to buy several more  
111 here in Broadway. But the problem we are having with the ones over on the avenue is the speed. The speed  
112 limit over there, for you all that don't know, is 35 miles per hour. People are flying down that road. I mean  
113 it is 35 miles per hour. We have Corridor H back there now so there's way more tractor trailers. If you're  
114 going the speed limit, you don't have to use your Jake brake. It's just noisy. I'm not asking for a noise  
115 ordinance or anything but I am going to be confirming VDOT traffic lower it to 25 miles per hour. I do  
116 realize that our cops, if it's 35, they will let them go if they are going 40, which I understand. So I'm  
117 thinking if we can get it lowered to 25, then they'll probably push 30."

118 Mayor Jordan responded, "All the roads in Broadway that the Town controls are 25. The roads that are 35,  
119 here, Lee Street, are maintained by VDOT."

120 Mr. Fink added, "I guess the reason I'm bringing it to you all before I confront this, and try to push this, I'm  
121 kind of wondering if anyone agrees with me on this."

122 Council members responded that they were in agreement.

123 Mr. Fink continued, "I've been working there a lot. I mean every day. And for every 20 vehicles that come  
124 down through there, maybe one does the speed limit. They fly. And of course we have the funeral home  
125 there too. And when they are having stuff going on and the tractor trailers are flying through there, it's  
126 disrespectful."

127 Ms. London stated, "We have the same problem coming off Springbrook with the Jake brakes at all hours of  
128 the day and night."

129 Mr. Fink stated, "I did not know until recently that this is not something that you all control."

130 Mr. Harpine stated, "In actuality you can probably get further in getting that changed than we can."

131 Mr. Fink asked who he should contact at VDOT.

132 Ms. McAlister advised that staff could provide Mr. Fink with contact information for Mr. Don Komara with  
133 VDOT.

134 Ms. Bonnie Caplinger, 167 Fourth Street, was the next citizen to speak. She stated, "Tonight, coming down  
135 Fourth Street. Fourth Street is really bad for speeders. I just happened to be over checking on my neighbor  
136 and I was getting ready to cross the street and this car came flying down. And I just motioned for him to  
137 slow down. I guess he got the message because I saw him hit his brakes and he slowed down. I would like  
138 to encourage the Town to get one of those things like we have up in Harrisonburg, that get your picture.  
139 That's a lot of revenue. We need to have more than one. It's bad on Fourth Street."

140 Ms. McAlister advised, "Speed enforcement by camera is only allowed in work zones and school zones."

141 The next citizen to speak was Mr. David Emswiler, Second Street. He stated, "The only thing I'd really like  
142 to point out is here we are again with a full house. We've got a hall full of people. It don't take much  
143 planning to do something to take care of that."

144 The next citizen to speak was Bonnie Caplinger. She stated, "Is there anything, Matt, the Town or Council  
145 could do to help this gentleman? I've heard a lot of people talking about the streets. We could combine our  
146 efforts to where the people and the council could actually address it with VDOT to where they know that  
147 everybody is standing unified, that we would like to have all the town limits to be 25."

148 Mr. Matt Light responded, "It sounds like a stereotypical answer, but it really is a bureaucratic problem.  
149 And you know that VDOT is a bureaucracy. And if you figure it out, Bonnie, how to influence bureaucracy,  
150 I'd like to see you after the meeting, because I might want to hire you. I think that it was Doug maybe that

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151 said, the citizens seem like they have better ability to contact VDOT, even then historically the people of the  
152 Town Council have.”

153 Ms. Caplinger responded, “I guess what I’m asking you is that individually, they ignore us. Is there  
154 anything that the Council or you all could give advice to, as to what we could do as a unit, that they may  
155 listen to us better.”

156 Mr. Light suggested, “Well you could start a petition. I think it’s worthwhile for Stefanie to give them a call  
157 and let them know that there were a number of people at the meeting complaining about it. And I think  
158 everybody who feels the way that they feel needs to call.”

159 Mr. Comer stated, “Shirley Chenault started a petition years back over on Walnut Ridge, which we ended  
160 up, VDOT approved for us to take in some of those streets because of her petition to VDOT.”

161 Mr. Light added, “And please understand, I think the VDOT people want to help. But they have a lot on  
162 their plates. And sometimes the squeaky wheel is the thing that gets oiled.”

163 Ms. Caplinger added, “And also, I noticed with the bills that things are getting good. The only thing I would  
164 state to Stefanie and them is to still keep strong on the savings and what spending is done. Because I  
165 noticed on the first one they said they were holding some of the bills until the water bills come in. I’d like to  
166 see this Town come to the point where we can pay the bills regardless of whether the water bills was coming  
167 in. So I’d like to see that but you all have made a lot of progress on it. I’ve noticed the checking account has  
168 went up and you all don’t get a lot of credit for that. So I’ve noticed a couple things but I’ll bring it up to the  
169 Mayor after awhile. You all have done a good job and I like the new reports. It is a lot more detailed and  
170 that makes a big difference.”

171 Mr. David Emswiler, second street, was the next citizen to speak. He stated, “I just thought of something  
172 else. So I know that some time here in the not too distant future you are going to be putting together some  
173 kind of application process, maybe it’s already out there, to replace Dougie. I guess my question is, is the  
174 council going to seek outside resources to help vet the applications they get. It would be like me and  
175 Branner trying to hire for the doctor that’s going to run the emergency room. We don’t know anything  
176 about it. And you folks don’t know anything about law enforcement.”

177 Mr. Travis Driver responded, “I can speak to that one. I’ve had another police chief reach out to me and said  
178 that he is willing to look over applications, sit in on an interview panel, and I believe Matt is helping us draw  
179 up a non-disclosure agreement. This police Chief is willing to sign an NDA as to who these candidates are  
180 and everything. So yes, we are going to have outside police knowledge that is going to be helping us.  
181 Because that is one thing that I brought to Council at the work session. Looking over these applications,  
182 there are certain qualifications, certain trainings, I’m with you, I don’t know what they mean but you know,  
183 if I have someone with a law enforcement background they can say yes, this candidate, with this training,  
184 that’s something that really stands out.”

185 Mr. Emswiler then asked, “I’ll just follow up on that, when you get to the point that you start interviewing,  
186 are you going to have anyone sit on the interview panel and give feedback when the applicants leave?”

187 Mr. Driver responded, “Yes, that has been discussed as well.”

188 Ms. Liz Fawley then asked, “I have one question. If that out of town police officer who is going to help us,  
189 if one of his guys who worked for him should put in an application, is that going to affect his job?”

190 Mr. Driver responded, “If one of his people were to apply, then we’d have to ask him to recuse himself from  
191 the application process.”

192 Mr. Tommy Branner, 145 Sunset Drive, was the next citizen to speak. He stated, “What’s brought me here  
193 tonight is I understand that we are talking about spending some more money on pickleball. And I hear that  
194 the sidewalk from the high school to the new convenience store is still on the table and being talked about.  
195 Make no mistake, I have no problem with anybody’s extracurricular activities, playing pickleball and things  
196 but I think when the Town is paying for that, there are other things that take precedence. I have taken the  
197 liberties at looking at some town of Broadway pricing for 4”, 6”, 8” and 10”, class 52 ductile iron, double  
198 concrete lined pipe for water replacments which are desperately needed in the town. \$49 a foot is what that  
199 averages at because I don’t have time to go through the different prices. I know what you’re saying, \$49 a  
200 foot, what’s that? Well, 20 foot is \$980 buck and 20 foot won’t get you out of this room. That doesn’t

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201 include MJ fittings at \$139 to \$177 a piece. Capping valves and gate valves at \$1676 a piece. Megalug is a  
202 slang name of restraint on the fitting that takes at a minimum two Megalugs per fitting at \$75 apiece. Fire  
203 hydrants that need to be placed and added where we don't have fire hydrants, anywhere from \$3000 to  
204 \$3500 a piece. So what that amounts to is look at today's prices, if they were to replace all of their water  
205 lines in their particular town and it would come up to the tune of about \$11 million to \$12 million dollars.  
206 Now I know we have a ton of water lines here that need to be replaced. And we don't have hydrants. You  
207 take Sunset Drive that was annexed years ago, that has no hydrants on it whatsoever. The water line is  
208 filthy."

209 Ms. Beverly London stated, "There is five, Tommy, between Springbrook and Rt. 259."

210 Mr. Branner responded, "I don't believe so. And the line is filthy, which I'm going to bring a water sample  
211 and show you what I deal with every day. Now, the Town citizens here, do the living, the spending, the  
212 buying, and the dying in this Town. They certainly deserve a potable glass of water and a place to take a  
213 dump. So, I think that needs to be looked at before we do pickleball and sidewalk where there is perfectly  
214 level ground to walk to."

215 Mr. Harpine responded, "Pickleball from here on out, to finish it, is not going to be town funded. I've talked  
216 to the pickleball people. They are going to have tournaments and I think they just had a teaching session.  
217 They are going to raise the money, and they've raised between three and four thousand dollars already. They  
218 are going to raise the money and not use Town money. Does that put that to rest? We are going to finish  
219 the pickleball but if you're brother Gary was around, and could talk, we went through this same thing back  
220 in the days of my teenage days with tennis and on and on about spending the money for tennis. Do you  
221 know pickleball is the number one growing sport in the whole United States?"

222 Mr. Branner responded "It might be, Douglas, but it's after everything else is taken care of."

223 Mr. Harpine stated, "Read my lips. We are not spending town money."

224 Mr. Branner answered, "You read my lips".

225 Mr. John Fink was the next citizen to speak. "You all probably already know this. I am aware that there  
226 seems to be a lot of water shut-offs to the houses that don't work. Is anyone looking into that? I know there  
227 are a lot of houses that can't actually turn the water off because if they turn it, it doesn't shut the water off.  
228 So, if they can't pay the bill, they can't shut the water off. I don't know if you all are aware of that. I'm  
229 sure that you probably are."

230

231 **Joint Public Hearing:**

232 Mayor Jordan opened the joint public hearing at 7:29 p.m. Ms. McAlister advised that the Safritt's have  
233 applied for a special use permit to allow them to put an accessory structure that is greater than 250 square  
234 feet on their property. It is a fairly straightforward request. They want to move a building to their property  
235 for Mr. Safritt to do woodworking.

236 Ms. Bonnie Caplinger stated, "In my opinion, anything that doesn't affect anyone else, if it's their property,  
237 I can't see any reason for there to be an issue."

238 Mr. Tommy Branner responded, "I just want to remind you that if it's over 256 square foot, by Virginia  
239 Code, that does require a permit for the County. You may want to tell them that."

240 With no further comments from the public, the joint public hearing regarding a special use permit  
241 application for 132 Skymont Drive was closed at 7:31 p. m.

242 At 7:31 p.m. Planning Commission Chairman Eddie Long called the Planning Commission meeting to order  
243 and established a quorum with all members present. Mr. Long advised that comments have been heard  
244 regarding the special use permit request at 132 Skymont Drive and a motion to approve, deny, or table the  
245 request is entertained.

246 Mr. Scott Campbell made a motion to approve the request for a special use permit for 132 Skymont Drive.

247 Mr. Tim Schmoyer seconded the motion which passed on the following recorded roll call vote:

248

249	Mr. Scott Campbell	Aye	Mr. Tim Schmoyer	Aye
250	Mr. Travis Driver	Aye	1 Mr. Eddie Long	Aye

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251 Mr. Long asked Mr. Driver to convey to the Town Council the Planning Commission's recommendation for  
252 approval of the special use permit for 132 Skymont Drive.

253

254 **Mr. Travis Driver then made a motion that Council adopt the resolution, as presented, to grant a**  
255 **special use permit for 132 Skymont Drive, based on the Planning Commission's recommendation for**  
256 **approval. Mr. Richard E. Fulk seconded the motion which passed on the following recorded roll call**  
257 **vote:**

258

259	<b>Joan H. Shifflett</b>	<b>Aye</b>	<b>Richard E. Fulk</b>	<b>Aye</b>
260	<b>Travis M. Driver</b>	<b>Aye</b>	<b>Chad L. Comer</b>	<b>Aye</b>
261	<b>Beverly L. London</b>	<b>Aye</b>	<b>David L. Jordan</b>	<b>Aye</b>
262	<b>Douglas W. Harpine</b>	<b>Aye</b>		

263

264 At 7:33 p.m., Planning Commission Chairman Eddie Long adjourned the meeting of the Planning  
265 Commission.

266

267 Following a brief recess, Mayor Jordan advised that Ms. Joan Shifflett had requested to make a few  
268 comments during public comment period and since she had not had the opportunity to do so, he was now  
269 granting her a few moments to make comment.

270 Ms. Shifflett stated, "First of all, I'm incredibly honored and excited to be a member of this council and I  
271 look forward to getting to work. I'd like to thank all of those who trusted in me and believed in me enough

272 to cast their vote in my favor. Your support means the world to me so thank you to those who voted for me.

273 I know there are residents who didn't vote for me, and to those, I just want to say that I hope to earn your

274 trust over the next twelve months or so. Your trust and confidence. My goal is to serve all of you with

275 integrity and dedication. I also want to thank everybody who helped me along the way. You know who you

276 are and it would probably take all night for me to acknowledge each one. Just know that I'm grateful for

277 your guidance, and your time, and your support. To the other candidates who ran in the election, thank you.

278 It takes a great deal of courage to do that and I respect each one for having done so. A few of the town

279 council members have reached out and welcomed me to this body and I appreciate that. Your support

280 means so much to me. Thank you. One of the last times I sat here with the council was when I interviewed

281 for Leslie Fulk's position when he vacated the seat. Of course you chose and appointed Elizabeth Fawley

282 and I'd just like to thank Ms. Fawley for her work here on the Town Council and her dedication to the

283 Town. So thank you. The road that I've taken has been quite a bit winding. It has not been a real direct path

284 here. It's been winding and a bit uncertain and difficult at times. But actually I'm thankful for that because

285 it's given me the opportunity to meet so many residents. Getting out there. Hearing their voices. Hearing

286 what they have to say. Their thoughts. Their vision. Their concerns. So I'm actually thankful for that

287 journey. In those conversations though, a few priorities have emerged. Ones that I believe reflect the

288 desires, the hopes, the visions of the residents here. First and foremost, I think our residents want

289 transparency and accountability. They want to be assured that public notice of a special or emergency

290 meeting is given contemporaneously with the notice given to council members. They want to hear directly

291 and in straightforward and clear terms where we stand financially, both short term and long term. We have

292 the funds to operate in the short term. What must we be doing to manage our long-term debt? Do we have

293 an adequate cash flow management plan which Bonnie alluded to earlier? And do we have adequate reserve

294 funds on hand, considering the outstanding debt? So those are the things that I was hearing from our

295 residents. They want to see the entirety of the council working together collaboratively and in unison for the

296 benefit of the residents of the town. I don't think the residents expect an answer or solutions overnight but

297 they are watching and you know people show up to these meetings but there are so many more that are

298 watching from the sidelines. They know what's going on. I felt like this was the appropriate time and place

299 for me to share what I've learned over the past four months while campaigning. Again, thank you for giving

300 me this incredible opportunity to serve and I look forward to it. Thank you."

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**Old Business:**

There was no old business for discussion.

**Departmental Reports:**

- a. **Parks & Recreation:** No report.
- b. **Finance:** Ms. McAlister reported that currently in the F&M Bank checking account, as of October 31, 2024, there was \$594,000 in the account. In the Loomis investment account, there is \$314,348. \$274,794 is required to stay in that reserve account for the Town's loans and bonds. In that account, available reserve on hand is \$39,554. There is \$7,567 available in the LGIP General Fund. There is \$7,124 available in the LGIP Water Fund, and \$6,089 available in the LGIP Sewer Fund. So, in those four investment or savings accounts, there is \$60,334.
- c. **Personnel/Police:** Mr. Travis Driver reported that there is one employee in Public Works that has taken employment elsewhere. Ms. McAlister advised that the Town had one employee in Public Works that had a life change and has moved on. We are not filling that position right now. Winter is usually a little slower so we will try to save a little money, but the town will reevaluate in early Spring. Mr. Travis Driver stated that a copy of the Police Department's monthly report was included in the packet for Council's review. Mr. Driver thanked Interim Chief Joe Ritchie for his work on that report. Mr. Driver then mentioned that applications for the open Police Chief position will be accepted until November 30, 2024.
- d. **Utilities:** Ms. Beverly London reported that the Town's sewer main repair in Timberville has been completed and The Town is still receiving the bills for that repair.
- e. **Streets & Properties:** Mr. Chad L. Comer reported that paving on Elm Street has been pushed out until Spring 2025. Repairs will also be made on the road and curb at a few driveways in Walnut Ridge at that time.
- f. **Events & BHP:** Mr. Comer reported that there was a huge turnout at Halloweenfest. Mr. Comer thanked the 4H who made thousands of cupcakes, the businesses who donated, and the volunteers who helped with the event. The event was fully paid for by sponsors. Mr. Comer reported that the next big event is the Tree Lighting which is scheduled for Wednesday, December 4, 2024. This event is sponsored by Broadway Hometown Partnership, as well as United Bank and Farmers & Merchant's Bank. They will be doing the cookies, the hot chocolate and distribution of candy canes. Volunteers are still needed for this event. This is the final event for this calendar year.
- g. **Planning Commission:** Mr. Travis Driver reported that the Planning Commission met to discuss the Special Use Permit request for 132 Skymont Drive.

**New Business:**

Mayor Jordan moved to the first item on the agenda under new business which was a discussion of "Door to Door Transportation", presented by Mr. Kinley Simmers.  
Mr. Kinley Simmers advised that he is a lifelong resident of the Town of Broadway, currently living at 259 Robin Roost Court. He was a public-school teacher for 24 years and is currently a pastor at Timberville Trinity UCC. Mr. Simmers advised that he came across this proposal while he was dealing with a congregate. Valley Interfaith Action has a proposal that they are trying to get in front of the Board of Supervisors. There are tax dollars available for transportation within Rockingham County and Valley Interfaith Action has come up with a few hundred thousand dollars to match whatever was required to try this for one year. Mr. Simmers advised that he is requesting a letter of support from the Town of Broadway stating that the Town of Broadway would like to see the door-to-door transportation model for a year and

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Tuesday, November 12, 2024

7:00 p.m.

351 see if it can help the Town's residents by getting them to medical appointments, or to the grocery store. Mr.  
352 Simmers read aloud the template for the letter of support. A copy of the letter is included in the packet.  
353 Mr. Simmers advised that there was another proposal that the Board of Supervisors did sign the letter for  
354 and that letter was from a group in Augusta County and that transit would be more of an Uber type transit  
355 and it would only serve Bridgewater and Dayton. The tax money that Broadway residents pay in would not  
356 end up serving the Broadway residents with transportation. That program would only serve approximately  
357 8,600 residents instead of the 86,000 that live in Rockingham County.

358 Mr. Douglas Harpine asked what the cost would be for this program after the first year.

359 Mr. Simmers advised that it would be \$200,000 for the entire County after the first year, if they decide to  
360 move forward with it.

361 Mr. Simmers advised that the money currently comes from a grant, and it is worth it to try it for a year. The  
362 grant is the proof of concept. Mr. Simmers advised that Shenandoah County and Greene County are using  
363 the grant money, but Rockingham County is not. Mr. Simmers stated that the transportation proposed would  
364 be four buses that would run twelve hours a day and residents should call 24 hours in advance to be picked  
365 up for appointments. Mr. Simmers advised that he is meeting with the Town of Timberville on Thursday to  
366 try and obtain their support as well.

367 Mr. Simmers fielded a few more questions regarding his request, the logistics of the transportation and the  
368 area that it would cover, which would be County-wide.

369

370 **Mr. Travis M. Driver made a motion to approve Mayor Jordan signing the letter of support for "Door**  
371 **to Door Transportation", as presented. Mr. Chad L. Comer seconded the motion which was**  
372 **approved with the following recorded roll call vote:**

373

374	<b>Joan H. Shifflett</b>	<b>Aye</b>	<b>Richard E. Fulk</b>	<b>Aye</b>
375	<b>Travis M. Driver</b>	<b>Aye</b>	<b>Chad L. Comer</b>	<b>Aye</b>
376	<b>Beverly L. London</b>	<b>Aye</b>	<b>David L. Jordan</b>	<b>Aye</b>
377	<b>Douglas W. Harpine</b>	<b>Aye</b>		

378

379 Mayor Jordan proceeded to the next item under new business on the agenda which was the discussion of  
380 authorized representative(s) for the Truist bank for RBEG and IDA accounts. Ms. McAlister advised that  
381 currently the Town has an account at Truist which is the Rural Business Development Grant (RBEG). The  
382 authorized representatives on this account are no longer employed so the Town needs to establish new Town  
383 representatives. Truist Bank requested that this be done through a motion of Town Council. Ms. McAlister  
384 suggested that Council authorize Ms. Susan Smith, Finance Director; Kim Clark, Deputy Treasurer, and  
385 Town Manager, Stefanie McAlister as the three representatives who can view and access that account. Mr.  
386 Matt Light advised that the RBEG account was originally federal money that the Town received in a grant  
387 many years ago. The point of that money is that it is lendable money so the Town can make small loans to  
388 small businesses within the Town for particular projects when the businesses may have trouble accessing  
389 bank loans. As the money is paid back, it is put back in the account, and it revolves and can be loaned out  
390 again. This is why it is kept in a segregated account.

391

392 **Ms. Beverly L. London made a motion to appoint Ms. Susan Smith, Finance Director; Ms. Kim Clark,**  
393 **Deputy Treasurer; and Ms. Stefanie McAlister, Town Manager as authorized town representatives**  
394 **for the Truist bank RBEG account. Mr. Chad L. Comer seconded the motion which passed on the**  
395 **following recorded roll call vote:**

396

397	<b>Joan H. Shifflett</b>	<b>Aye</b>	<b>Richard E. Fulk</b>	<b>Aye</b>
398	<b>Travis M. Driver</b>	<b>Aye</b>	<b>Chad L. Comer</b>	<b>Aye</b>
399	<b>Beverly L. London</b>	<b>Aye</b>	<b>David L. Jordan</b>	<b>Aye</b>
400	<b>Douglas W. Harpine</b>	<b>Aye</b>		



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401  
402 Mr. Matt Light advised that Truist was also mentioning the IDA bank account. The Town has had an  
403 Industrial Development Authority for many years. This is a separate public body for which Town Council  
404 appoints the members for four year terms. The point of the IDA is to facilitate people who want to borrow  
405 money from private banks. These borrowers can go through the IDA and get a lower interest rate than if  
406 they went to the bank to take out a loan. The Town has done this in the past for EMU, Sunnyside, and some  
407 other borrowers. The IDA is entitled every year to collect a fee, paid by the people who use that service.  
408 Currently a \$4,000 application fee is charged when someone wants to use the IDA and \$3,000 is charged  
409 yearly for outstanding loans. Mr. Matt Light sends out those bills periodically. There is some money sitting  
410 in the IDA's bank account. Truist was asking about the signatures on the IDA bank account. That is the  
411 IDA's money and not the Town. Mr. Light and Ms. McAlister are discussing convening the IDA to get a  
412 resolution from them, similar to the one that was just passed, designating authorized representatives for the  
413 account. No action is required from Council regarding this, but Truist did ask about the IDA account.  
414

415 **Under new business, Mr. Travis Driver made a motion to appoint Ms. Elizabeth M. Fawley to the**  
416 **vacant seat on the Broadway Planning Commission. Ms. Beverly L. London seconded the motion**  
417 **which passed on the following recorded roll call vote:**

418				
419	Joan H. Shifflett	Aye	Richard E. Fulk	Aye
420	Travis M. Driver	Aye	Chad L. Comer	Aye
421	Beverly L. London	Aye	David L. Jordan	Aye
422	Douglas W. Harpine	Aye		
423				

424 **Other Business:**

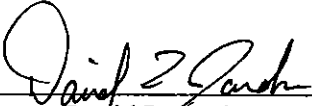
425 None.

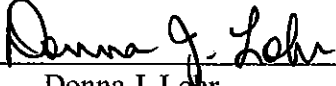
426

427 **Adjourn:**

428 **At 8:06 p.m., Mr. Douglas W. Harpine moved, seconded by Mr. Travis M. Driver, to adjourn the**  
429 **November 12, 2024, Town Council meeting. The motion was approved with the following recorded**  
430 **roll call vote:**

431				
432	Joan H. Shifflett	Aye	Richard E. Fulk	Aye
433	Travis M. Driver	Aye	Chad L. Comer	Aye
434	Beverly L. London	Aye	David L. Jordan	Aye
435	Douglas W. Harpine	Aye		
436				

437  
438  \_\_\_\_\_ Mayor  
439 David L. Jordan

440  
441  \_\_\_\_\_ Town Clerk  
442 Donna J. Lehr