

MEETING MINUTES OF THE  
BROADWAY TOWN COUNCIL

Tuesday, July 2, 2024

7:00 p.m.

1 The Broadway Town Council met in regular session on Tuesday, July 2, 2024, in the Council Chambers of  
2 the Broadway Town Hall. The following members were present: Mayor David L. Jordan and Council  
3 Members Chad L. Comer, Travis M. Driver, Richard E. Fulk, Douglas W. Harpine, and Beverly L. London.

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5 The following staff members were present: Town Manager, Stefanie McAlister, Town Clerk Donna Lohr,  
6 Town Attorney Matthew Light, and Police Chief Doug Miller.

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8 Mayor Jordan welcomed all citizens to the Town Council meeting. He then called the meeting to order at  
9 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

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11 **New Business:**

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13 Mayor Jordan advised that the order of the agenda was being changed to move “New Business” to the top of  
14 the agenda. He explained that the reason for amending the agenda was for the purpose of consideration of  
15 the appointment of a Town Council Member. He further explained that at the June 27, 2024, workshop  
16 meeting of the Town Council, a closed session was held at the end of the workshop meeting to interview  
17 four applicants for the vacant town council seat. Mayor Jordan advised that all four individuals were great  
18 candidates for the vacant seat.

19 **Mayor David Jordan then made a motion that the Town Council appoint Mrs. Elizabeth Fawley to**  
20 **serve as a member of the Town Council, in the place of Leslie Fulk, who resigned, to serve a term**  
21 **beginning on July 2, 2024, and ending on November 5, 2024. Mr. Douglas W. Harpine seconded the**  
22 **motion which was approved with the following recorded roll call vote:**

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24 **Travis M. Driver                   Aye   Richard E. Fulk                   Aye**  
25 **Beverly L. London               Aye   Chad L. Comer                   Aye**  
26 **Douglas W. Harpine             Aye   David L. Jordan                 Aye**

27  
28 Mayor Jordan then asked Ms. Fawley, who was present in the audience to come forward.

29 Town Attorney, Matt Light, then swore in Ms. Fawley to the office of Town Council Member of the Town  
30 of Broadway for an unexpired term beginning July 2, 2024, and ending November 5, 2024.

31 Ms. Fawley then took her new seat as a council member.

32 Mayor Jordan then explained that the term for Ms. Fawley goes until November 5, 2024, at which time there  
33 will be a special election. Ms. Fawley’s name will be listed on the ballot, but if there is anyone else that  
34 wishes to run, there is paperwork that must be completed in order to run for Town Council.

35 Mayor Jordan then introduced Broadway’s new Town Manager, Stefanie McAlister, who began with the  
36 Town of Broadway on Monday, July 1, 2024.

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38 **Approval of Minutes and Bills:**

39 **Mr. Douglas W. Harpine moved to approve the minutes of the May 30, 2024, Town Council**  
40 **Workshop Meeting, the June 4, 2024, Town Council Meeting and to authorize payment of bills in the**  
41 **amount of \$594,925.25. Ms. Beverly L. London seconded the motion which was approved with the**  
42 **following recorded roll call vote:**

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44 **Elizabeth Fawley               Aye   Richard E. Fulk                   Aye**  
45 **Travis M. Driver               Aye   Chad L. Comer                   Aye**  
46 **Beverly L. London             Aye   David L. Jordan                 Aye**  
47 **Douglas W. Harpine             Aye**

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49 **Old Business:**

50 None

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52 Departmental Reports:

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- a. **Parks & Recreation:** Mr. Douglas W. Harpine reported that at Heritage Park, the bathroom pad is complete and ready for inspection. Site inspection of the pad is scheduled for July 8, 2024. The building is scheduled to arrive the following week. There is still some excavation work to be done around the pad. Mr. Harpine then reported that the playground steps of a piece of equipment at the community park, which had been broken, were repaired. All four steps were replaced and repainted. Mr. Harpine stated that the public works department did an excellent job on that project. Mr. Harpine then mentioned that the timers of the lights and finalization of the lights are scheduled within the next week at the pickleball courts. The work on the lights is covered by donations. Mr. Harpine then reported that the pool manager has sold seventy-six pool passes, fifty-two of which were in-town residents. The pool has been very crowded this season. All the pool parties are booked. The pool season is going very well.
- b. **Finance:** Mr. Richard E. Fulk stated there was nothing to report. A copy of the financial report and the list of approved paid bills is on file with the June 27, 2024, Council Workshop Meeting minutes.
- c. **Personnel/Police:** Chief Doug Miller introduced newly hired officer Carson Frey who previously worked for the Rockingham County Sheriff's Office. Chief Miller advised he has one other possible applicant he has been in conversations with to fill the remaining open police officer position. A copy of the police report for the month of May/June 2024 is on file with the minutes as Attachment A.
- d. **Utilities:** Ms. Beverly L. London reported that the painting of the water tower is complete. A photo of the painted water tank is on file with the minutes as attachment B. Council members asked Mr. Andy Sherman, Water Department Superintendent, who was present in the audience, if the river was low and if a drought advisory should be issued. Mr. Sherman responded that voluntary water restrictions could be issued at any time. Ms. Stefanie McAlister, Town Manager, advised that Town staff will issue voluntary water restriction notices on the Town's website and Facebook page. Council members requested that Mr. Sherman research whether the current practice of adding fluoride to the water could be stopped. Mr. Sherman advised he would research it. Council members and Mr. Sherman discussed the drought conditions and the possible option in the future of locating another site for an additional well in the Town. A copy of the monthly Water Department report is included with the minutes as Attachment C.
- e. **Streets & Properties:** Mr. Chad L. Comer reported that the paving projects for East Avenue and Elm Street are scheduled for the middle of August. The public works department will repair a sewer line on Elm Street prior to the paving of that road.
- f. **Events & BHP:** Mr. Comer reported that this weekend is Red, White and Brew. The event will take place in Heritage Park on Saturday, beginning at 5:00 p.m. The entry fee is \$10.00. River Mason will be performing, and Spencer Hatcher will follow as the main performer for the evening. Food vendors will be there as well. Chief Miller added that National Night Out is scheduled for Tuesday, August 6, 2024, at the community park.
- g. **Planning Commission:** Mr. Travis M. Driver reported that the Planning Commission's review of the Comprehensive Plan is almost complete. On July 8, 2024, this coming Monday, at 7:00 p.m., a public input session will be held to hear comments and questions on the 2045 Comprehensive Plan. A representative from the Central Shenandoah Planning District Commission as well as from VDOT will be at the public input session. Mr. Driver invited the public to come to the public input session. A copy of the draft of the 2045

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1.01 Comprehensive Plan is available online and in hard copy at the Town office.

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1.03 Other Business

1.04 There was no other business to discuss.

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1.06 Public Comment:

1.07 Mayor Jordan moved on to the public comment period.

1.08 The first citizen to speak was Nancy Morales, BHP Executive Director. Ms. Morales invited everyone to

1.09 attend the Red, White & Brew event. She then reported on BHP's new initiative for a scholarship fund.

1.10 BHP requested donations and they also donated \$500 for two scholarships. One was a two-year scholarship,

1.11 and the other was a four-year scholarship. For the two-year scholarship in addition to the \$500 that BHP

1.12 provided, they were able to secure additional donations for a total scholarship amount of \$1,500. That

1.13 scholarship was awarded to Julia Haviland. The four-year scholarship was for \$1,050 and was issued to Ava

1.14 Churchill. There was a total of nine applicants for the scholarships. The scholarships were awarded at

1.15 BHP's last meeting and the recipients were very grateful. BHP hopes to continue to have funding for these

1.16 scholarships.

1.17 Ms. Bonnie Caplinger was the next citizen to speak. She stated, "First I want to address the council. One of

1.18 my main concerns is the lawyer had told you all to be quiet, to not say anything with all this stuff that's been

1.19 going on. And it made you all look guilty. It made you look extremely guilty. And this was way before it

1.20 was investigated by the State. So that's a very big concern to me and the people. We started wanting to

1.21 know what happened, myself included. To me, the lawyer is there to represent the council and the town, not

1.22 former employees. Another thing with the council that bothered me was the misinformation. If you don't

1.23 know, state it, that you will find out and give us the information that we request and do the best you can.

1.24 Example, Mayor, did you, or did you not state that the Treasurer told you there was \$814,000 missing?

1.25 From what I've gathered, of course, that's what you stated at the meeting. What I've gathered with others is

1.26 that wasn't the case. And as I told Doug Harpine, along with Beverly London, they are guilty of trusting the

1.27 manager. That was your ultimate crime because you need to have accountability. We supposedly had a

1.28 good manager. And I started doing digging. I dug a lot. I was a big pain to the Treasurer. The ladies had

1.29 seen me here all week. I was asking for things. Everything I've asked for, they've been on top of the board.

1.30 Here you go. I've got papers that deep of papers that they've given me. I went through all of them myself.

1.31 I'm a numbers person. So when I asked, they had no problems giving it to me. The office staff in there was

1.32 absolutely fantastic. With the help of multiple people in the audience and the information I've got, I've tried

1.33 to piece these puzzle pieces together. As most people know, like I said, I'm straightforward and to the point.

1.34 People ask me questions, I tell them straight out. Numbers is my specialty. So I'm now asking the people

1.35 here in the town, start thinking with their brains and not with their hearts. Because the first two meetings,

1.36 that's what it was. People were thinking with their hearts. We have a lot of people that are very kind and

1.37 loving, in this town. But now we have to use our logic. The manager's job is to manage the office, a

1.38 business, whatever you wish to call it. It is not to make everyone happy and to give everyone what they

1.39 want. One of the main jobs of the manager is to make sure that the office is running smoothly and to make

1.40 sure that all the bills are being paid. This was not done. This was not because of the Treasurer because I'd

1.41 also got bills from 2022 that was also late. Apparently, this has been a common practice that no one knew.

1.42 There was a lot of robbing Peter to pay Paul. So you want to look at it and wish to see it? I have a package

1.43 of each of the items, of bills that were late, and different items. The main thing that has concerned me is

1.44 minus \$275,000 that they need to have because of a bond. We have less than \$100,000 in savings, as of

1.45 April 30, 2024. And a final thought is that you are never going to make everyone happy, that regardless of

1.46 whether we like the information, you need to give it to us. We just want the straight up answers. We should

1.47 have been given information, and as far as people in the crowd, you should have stood up and asked

1.48 questions and started digging. Like I stated, all we have to do is ask the Town's people. They told me flat

1.49 out, walk in, we're happy to give you any packet you like. I've got multiple bills. This bill was less than

1.50 \$300 for Columbia Gas and it was a termination bill. I've got Dominion bills, the phone bills. I've got

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151 letters from the gentleman that was the fill-in manager. I've got all that stuff in here that people is welcome  
152 to look at. I've got the stacks that are this deep also that you are welcome to look at. The lady that's the  
153 Treasurer and all of them has said, all you have to do is stop in. They are willing to answer any questions  
154 you all have."

155 The next citizen to speak was Paul, of Coyote Run. He stated, "My name is Paul. No one's paid me a  
156 penny. I'm not **THAT** Paul. I live in Coyote Run and my concern that has brought me here this evening is  
157 not the water usage although my grass is turning brown, because I can see the river. I think you're best off,  
158 this is just a personal side, I think you're best off just running some hand bills and stuffing mailboxes  
159 because people have such weird schedules over there and always on the go. But my main reason for being  
160 here tonight is, I'm concerned about, well, I don't know what it's called. I call it the Koi pond or the  
161 mosquito factory. Obviously, it could run out of water and that's solved. But, children are drawn to any  
162 kind of water, just like they're drawn to throwing sticks in a fire. And, since I live right there by the Koi  
163 pond, I get concerned every day because it seems like there are more and more children showing up. I'm  
164 not saying they are your children, or grandchildren, or great grandchildren. But we all know what a tragedy  
165 it would be to lose a child and it would be a tragedy to wait until you have sufficient numbers to act on  
166 something. So I just wanted to make you all more aware that the Koi pond is being visited more and more  
167 by children and some adults. There isn't anything. There's no signs. No fences. Mowing the area was a  
168 great thing because it helped keep the snakes away and helps keep the ticks down too. But it's also making  
169 access easier to the general public. So, that's just my concern. I needed to be able to tell you all in case you  
170 start getting complaints. People telling you, 'who's that smart aleck over there telling us we can't go?'. It's  
171 me Paul. The one that doesn't get paid. I tell them nicely because I don't see any reason to ever be anything  
172 other than that. People need to be made aware and they need to be alerted to the problem so that everybody  
173 can watch and take care. Thank you for your time and thank you for your service."

174 Mr. Chad Dellinger, Public Works Directo, then clarified that Paul was referring to the storm water retention  
175 pond on the south side of Mesa Court. It is part of Coyote Run, Section 5, subdivision. The water filling the  
176 retention pond is currently all the water from the irrigation water that was running out of a house. Mr.  
177 Dellinger advised that the retention pond is currently owned by D.R. Horton. He suggested Town staff  
178 speak with D.R. Horton about putting some signs up.

179 Paul also added that he is a veteran with the VAV Chapter 24 out of Harrisonburg, and if there is anything  
180 that they can do, they are more than happy to do it.

181 Another citizen stated, "I'd like to address BHP on those scholarships. I'm sure those people were  
182 deserving but I think we need to be looking more at Broadway residents for BHP. Let's let Bergton BHP  
183 take care of their people, and let's take care of ours. Our people spending the money here, paying the taxes  
184 here, and supporting the events that are here. I think that's important that we start looking at our residents.  
185 Not Bergton's, Linville's, Harrisonburg's, whoever."

186 Ms. Nancy Morales advised that one of the criteria that had to be met was that the scholarship recipient must  
187 be a Broadway High School student, but she is unsure if they had gone even deeper and focused just on  
188 Broadway residents. She thanked the citizen for his feedback and advised they would look into it."

189 Mr. David Emswiler spoke next. He requested, "If we're going to continue to have a good turnout, I wish  
190 you would find another place to do this or reorganize this room. Because I don't have anything against my  
191 buddy here, but we're too big guys that are taking up a lot of space. Another thing is, at one point, we'd had  
192 some conversation, a month or two months ago, about the possibility of maybe some kind of open forum, or  
193 town hall meeting, something like that. So, I thank you all to still look at that and consider putting that  
194 somewhere out there.

195 Mr. Michael Amundsen was the next citizen to speak. He stated, "I have one question. I appreciate  
196 everybody's input last meeting and I learned a lot. I've been here seven and a half years and there was a  
197 wealth of information last meeting. You have an annual budget of seven and a half million dollars. Is that  
198 true? And you have eight percent going into one of the reserves. You've got three reserves. Is that right?  
199 So, that's eight percent, that's \$600,000 going into one of the reserve accounts? My question is what are the  
200 other two reserve accounts for? I know one reserve account is to pay bills. That's the \$600,000."

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201 Ms. Beverly London responded, "No. That's our general fund. We have three accounts that basically we  
202 call reserves. One is specifically to guarantee, well we had money in it, and now it's in the investment  
203 account for the water bond. And then the sewer account and also the general fund. Those three accounts."  
204 Mr. Amundsen expressed his thanks.  
205 Mayor Jordan stated, "There was a comment about the sign at the Windermere subdivision at the last  
206 meeting. That VDOT sign. That sign was removed today."  
207 Mr. Amundsen asked about a sign at his subdivision at Gap Place. He advised that several of the residents  
208 had informed him that a sign, stating the name of the subdivision, had been at the entrance to the subdivision  
209 and it is no longer there. He wondered if it could be replaced.  
210 Council Members advised that the Homeowners Association would be in charge of replacing the sign.  
211 Ms. Liz Fawley, newly appointed council member, spoke next. She stated, "I am new as a member here.  
212 I've sat in on these meetings for over a year. This meeting tonight has been superb. Everybody tonight has  
213 been so nice. And you feel like you're working as a team and that's what we need. And I want to tell you I  
214 appreciate everything you've done tonight. And we welcome you back and hope you come often."  
215 With no further comments from the public, Mayor Jordan closed the public comment section of the meeting.  
216 Mayor Jordan then reminded everyone that the next Council Workshop Meeting is scheduled for Thursday,  
217 August 1, 2024, at 6:00 p.m. He encouraged everyone to attend. The information that will be discussed,  
218 such as the bills paid, and financial statements will be available.

219

220 **Adjourn:**

221 **With no further business to discuss, at 7:46 p.m., Mr. Douglas W. Harpine moved, seconded by Mr.**  
222 **Travis M. Driver, to adjourn the July 2, 2024, Town Council meeting. The motion was approved with**  
223 **the following recorded roll call vote:**

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225	Elizabeth Fawley	Aye	Richard E. Fulk	Aye
226	Travis M. Driver	Aye	Chad L. Comer	Aye
227	Beverly L. London	Aye	David L. Jordan	Aye
228	Douglas W. Harpine	Aye		

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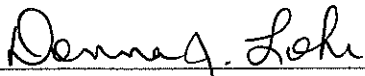
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David L. Jordan Mayor

  
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Donna J. Lohr Town Clerk