

MEETING MINUTES OF THE  
BROADWAY TOWN COUNCIL  
Tuesday, February 6, 2024  
7:00 p.m.

The Broadway Town Council met in regular session on Tuesday, February 6, 2024, in the Council Chambers of the Broadway Town Hall. The following members were present: Mayor David L. Jordan and Council Members Chad L. Comer, Travis M. Driver, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, and Beverly L. London.

The following staff members were present: Town Manager Kyle O'Brien, Deputy Town Manager Cari Orebaugh, Town Clerk Donna Lohr, Town Attorney Matthew Light, and Police Chief Doug Miller.

Mayor Jordan welcomed all citizens to the Town Council meeting. He then called the meeting to order at 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

**Approval of Minutes and Bills:**

**Mr. Chad L. Comer moved to approve the minutes of the January 2, 2024, session of Town Council and to authorize payment of bills in the amount of \$585,355.59. Ms. Beverly L. London seconded the motion which was approved with the following recorded roll call vote:**

|                           |            |                        |            |
|---------------------------|------------|------------------------|------------|
| <b>Leslie E. Fulk</b>     | <b>Aye</b> | <b>Richard E. Fulk</b> | <b>Aye</b> |
| <b>Travis M. Driver</b>   | <b>Aye</b> | <b>Chad L. Comer</b>   | <b>Aye</b> |
| <b>Beverly L. London</b>  | <b>Aye</b> | <b>David L. Jordan</b> | <b>Aye</b> |
| <b>Douglas W. Harpine</b> | <b>Aye</b> |                        |            |

**Old Business:**

Mr. O'Brien remarked that at the January 2, 2024, Council meeting, Mr. Beau Dickinson, representing a group of Broadway High School alumnae, had given a presentation to Council requesting that the newly constructed Rt. 259 bridge be named in honor of their deceased classmate, William "Billy" M. Pangle, Jr., who was the only Broadway graduate who died while serving in the Vietnam war. Mr. O'Brien remarked that the consensus of council members at their February workshop was that they were in favor of naming the Route 259 bridge to honor Mr. Pangle, Jr. Mr. O'Brien advised that the Rt. 259 Bridge is a VDOT bridge so that adds several layers of bureaucracy to the process. Town staff will have to pursue addressing the Commonwealth Transportation Board, which is the governing body of VDOT. If Council wants to continue with this course of action, a motion will need to be made authorizing staff to pursue discussions with VDOT and the Commonwealth Transportation Board with the request to name the bridge after Mr. Pangle. It is possible the request could be denied. Mr. O'Brien advised that there are town owned bridges that could be named in honor of Mr. Pangle, and that could happen much more quickly than the process for naming the Rt. 259 bridge.

**Mr. Douglas W. Harpine then made a motion to authorize Town staff to work with the Virginia Department of Transportation to pursue naming the Route 259 bridge in honor of Mr. Pangle. Mr. Richard E. Fulk seconded the motion which was approved with the following recorded roll call vote:**

|                           |            |                        |            |
|---------------------------|------------|------------------------|------------|
| <b>Leslie E. Fulk</b>     | <b>Aye</b> | <b>Richard E. Fulk</b> | <b>Aye</b> |
| <b>Travis M. Driver</b>   | <b>Aye</b> | <b>Chad L. Comer</b>   | <b>Aye</b> |
| <b>Beverly L. London</b>  | <b>Aye</b> | <b>David L. Jordan</b> | <b>Aye</b> |
| <b>Douglas W. Harpine</b> | <b>Aye</b> |                        |            |

**Departmental Reports:**

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- a. **Parks & Recreation:** Mr. Douglas W. Harpine reported that the pickleball courts have been poured. Two holes have been dug for light poles. Four holes remain to be dug. **Mr. Douglas W. Harpine then made a motion to adopt an Ordinance to provide for the protection and regulation of trees and shrubs within the town and add a new chapter 98 to the Town Code of the Town of Broadway, Virginia (2023). Mr. Travis M. Driver seconded the motion which passed on the following recorded roll call vote:**

|                           |            |                        |            |
|---------------------------|------------|------------------------|------------|
| <b>Leslie E. Fulk</b>     | <b>Aye</b> | <b>Richard E. Fulk</b> | <b>Aye</b> |
| <b>Travis M. Driver</b>   | <b>Aye</b> | <b>Chad L. Comer</b>   | <b>Aye</b> |
| <b>Beverly L. London</b>  | <b>Aye</b> | <b>David L. Jordan</b> | <b>Aye</b> |
| <b>Douglas W. Harpine</b> | <b>Aye</b> |                        |            |

- b. **Finance:** Mr. Richard E. Fulk reported that there will be a short finance meeting on Friday, February 9, 2024 to start the budget process.
- c. **Personnel/Police:** No report. A copy of the police department report for December 2023 and January 2024 was distributed to council members, and is included with the minutes as Attachment A.
- d. **Utilities:** Ms. Beverly L. London made a motion to award the one-year farmland lease to Michael Thompson for \$250 an acre, with the option for multi-year renewal with acceptable performance and timely payments. Mr. Richard E. Fulk seconded the motion which was approved with the following recorded roll call vote:

|                           |            |                        |            |
|---------------------------|------------|------------------------|------------|
| <b>Leslie E. Fulk</b>     | <b>Aye</b> | <b>Richard E. Fulk</b> | <b>Aye</b> |
| <b>Travis M. Driver</b>   | <b>Aye</b> | <b>Chad L. Comer</b>   | <b>Aye</b> |
| <b>Beverly L. London</b>  | <b>Aye</b> | <b>David L. Jordan</b> | <b>Aye</b> |
| <b>Douglas W. Harpine</b> | <b>Aye</b> |                        |            |

A copy of the water production report for the month of January 2024 is included with the minutes as Attachment B.

- e. **Streets & Properties:** No report.
- f. **Events & BHP:** Mr. Comer reported that the Easter Egg Event is coming up March 23, 2024. Any person or business who wishes to sponsor this event is welcome to do so.
- g. **Planning Commission:** Mr. Travis M. Driver reported that review of the Comprehensive Plan update is still underway. He also reported that a meeting of the Town Council was held on February 1<sup>st</sup> to interview planning commission member applicants. He stated that all the candidates did a very good job and showed a lot of interest. **Mr. Driver then made a motion to appoint Ms. Elizabeth Fawley and Mr. Scott Campbell to the Planning Commission to serve terms for four years. Ms. Beverly L. London seconded the motion which was approved with the following roll call vote:**

|                           |            |                        |            |
|---------------------------|------------|------------------------|------------|
| <b>Leslie E. Fulk</b>     | <b>Aye</b> | <b>Richard E. Fulk</b> | <b>Aye</b> |
| <b>Travis M. Driver</b>   | <b>Aye</b> | <b>Chad L. Comer</b>   | <b>Aye</b> |
| <b>Beverly L. London</b>  | <b>Aye</b> | <b>David L. Jordan</b> | <b>Aye</b> |
| <b>Douglas W. Harpine</b> | <b>Aye</b> |                        |            |

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Mayor Jordan then recognized Ms. Elizabeth Fawley and Mr. Scott Campbell, who were present in the audience and offered congratulations to them.

**New Business:**

**Mayor David L. Jordan made a motion to appoint Ms. Beverly L. London as Vice-Mayor of the Town of Broadway for the year 2024, for a term lasting one year. Mr. Douglas W. Harpine seconded the motion which passed on the following recorded roll call vote:**

|                           |            |                        |            |
|---------------------------|------------|------------------------|------------|
| <b>Leslie E. Fulk</b>     | <b>Aye</b> | <b>Richard E. Fulk</b> | <b>Aye</b> |
| <b>Travis M. Driver</b>   | <b>Aye</b> | <b>Chad L. Comer</b>   | <b>Aye</b> |
| <b>Beverly L. London</b>  | <b>Aye</b> | <b>David L. Jordan</b> | <b>Aye</b> |
| <b>Douglas W. Harpine</b> | <b>Aye</b> |                        |            |

**Public Comment:**

Mr. Bucky Berry, from Harrisonburg, commended Chief of Police, Douglas Miller, for his dedication and hard work on the Brent Berry Food Drive, held during the holiday season. Mr. Berry issued an invitation to Council Members for a dinner that is scheduled to be held at the Broadway Rescue Squad on March 2, 2024, at 5:00 p.m. Chief Miller will be recognized at that time for his time and efforts on the food drive. Mr. Berry concluded his remarks by thanking the town for supporting the Brent Berry food Drive.

Ms. Jennifer Knick, Broadway High School Assistant Principal, reported that the “Kind Closet” is the 4<sup>th</sup> Thursday of the month. It is going well. Ms. Knick also remarked that the school appreciates Chief Miller, the Broadway Police Department, and the school’s resource officers for the excellent job they do.

Mayor Jordan welcomed the high school students who were present at the meeting.

**Adjourn:**

**With no additional comments from the public, and no further business to discuss, at 7:18 p.m., Mr. Douglas W. Harpine moved, seconded by Ms. Beverly L. London, to adjourn the February 6, 2024, Town Council meeting. The motion was approved with the following recorded roll call vote:**

|                           |            |                        |            |
|---------------------------|------------|------------------------|------------|
| <b>Leslie E. Fulk</b>     | <b>Aye</b> | <b>Richard E. Fulk</b> | <b>Aye</b> |
| <b>Travis M. Driver</b>   | <b>Aye</b> | <b>Chad L. Comer</b>   | <b>Aye</b> |
| <b>Beverly L. London</b>  | <b>Aye</b> | <b>David L. Jordan</b> | <b>Aye</b> |
| <b>Douglas W. Harpine</b> | <b>Aye</b> |                        |            |

\_\_\_\_\_  
David L. Jordan Mayor

\_\_\_\_\_  
Donna J. Lohr Town Clerk