

BROADWAY TOWN COUNCIL

May 3, 2022

The Broadway Town Council met in regular session on May 3, 2022 in the Council Chambers of the Broadway Municipal Building. The following members were present: Vice Mayor David L. Jordan and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, David L. Jordan, and Beverly L. London. Mayor Timothy S. Proctor was not in attendance. The following staff members were present: Town Manager Kyle D. O'Brien, Town Clerk Andrea Fulk, Director of Marketing & Development Cari Orebaugh, Police Chief Douglas Miller, and Town Attorney Matt Light. Also in attendance were Kellen Stepler, Tim Schmoyer, Jennifer Knick, Clara Lovensen and Milo DuBrueler.

Vice Mayor David L. Jordan called the meeting to order at 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

Approval of Minutes:

Leslie E. Fulk moved, seconded by Chad L. Comer, to adopt the minutes of the April 5, 2022 session of Council. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Approval of Bills:

Beverly L. London moved, seconded by Richard E. Fulk, to authorize payment of bills in the amount of \$617,359.93. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Public Hearing-Fiscal Year 2023 Budget:

Vice Mayor Jordan stated the next item on the agenda is the 2023 budget, he opened the Public Hearing and asked Town Manager Kyle O'Brien to present the proposed budget. Mr. O'Brien stated that as required by state law, the proposed budget for fiscal year 2023 was printed in summary form and properly advertised at least seven days prior to the public hearing in the Daily News Record.

Mr. O'Brien stated that the total amount of the budget is \$7,162,549. He then provided a power point presentation highlighting the proposed budget as follows:

General Fund:

Revenue:

- **Real Estate and Personal Property tax rates:** Real estate rates remain unchanged at \$.07 per \$100. However, the Town will realize a slight increase in revenue in this budget year due to Rockingham County's reassessment.
- **Sales and Meals tax:** Sales and Meals tax continue to perform well, even during another COVID affected year.

Expenditures:

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- **Streets:** Street maintenance continues to account for a significant portion of the fund. The Third Street project is complete, and the Town will be moving forward with the planned paving projects.
- **Parks & Recreation:** Pool construction is complete
- **Planned Projects:** The Theatre building renovations will be on hold temporarily.
- **Personnel:** There are no additional employees included in the budget.

Water Fund:

Revenue:

- No fee increases proposed.
- Connection fees on the rise due to new construction.

Expenses:

- **Capital Improvements:** New plant is fully operational; the debt service is included in the water fund and is continued to be paid down.

Sewer Fund:

Revenues:

- **Sewer rates:** No increases to Broadway customers. The new rates for the Town's industrial customers, as well as New Market and Timberville will take effect on July 1, per the contracts.

Expenses:

- **Capital Improvements:** Renovations to existing office building.
- **On-going expenses:** utilities, sludge removal, chemicals, and debt service.
- **Misc:** Line and repair work around Town.

He concluded his presentation by stating that the proposed budget is balanced in accordance with state statutes, and revenues are based on conservative estimates, while expenditures are based on historical data, as well as actual proposed costs. The proposed budget continues the Town's fiscal prudence, while continuing to provide the highest quality service that its citizens have come to expect.

Vice Mayor Jordan thanked Mr. O'Brien for the presentation and invited comments in support of or in opposition to the proposed budget.

Jen Knick questioned the credits and where they are from.

Mr. O'Brien responded by stating when the Town received Arpa funding one of the first things the Council decided to do was to give a credit of up to \$10,000.00 to the local businesses and up to a \$750.00 credit for Town residents on their water accounts.

Having confirmed there was no one else in attendance wishing to speak either in favor of or in opposition to the proposed budget, Vice Mayor Jordan closed the public hearing and advised that state regulations require that the budget public hearing and adoption of a budget be held on different dates and noted that no action can be taken during this meeting. He stated that adoption of the budget will be necessary as a part of the regular June Council meeting. A copy of the proposed budget is included in the minutes as Attachment A.

Old Business:

Mr. O'Brien reported on the following items:

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- **Pool House:** Mr. O'Brien presented photos showing the construction progress of the pool project. The pool will be ready to open on May 28, 2022 for Memorial Day weekend.

Committee Reports:

Parks & Recreation Committee:

No report.

Finance Committee:

No report.

Personnel/Police Committee:

No report. A copy of the police report for the month of April is included in the minutes at Attachment B.

Utilities Committee:

No report. A copy of the water production report for the month of April is included in the minutes as Attachment C.

Streets & Properties Committee:

No report.

BHP:

Council representative Chad Comer stated Kids Fishing Day at Heritage Park was successful with over 130 kids in attendance. The next events will be the Community Market opening on May 21, 2022 and Community Clean Up Day on June 4, 2022.

Planning Commission Report:

No Report.

New Business:

No new business.

Public Comment:

Jen Knick stated everything is going well at Broadway High School. The school has applied for a grant and is currently researching ways to increase the school's ability to serve more of the students in need.

Director of Marketing and Development Cari Orebaugh stated the former Farmers Market has been rebranded as the Community Market to allow non ag or non-produce producers to participate. She then stated Heidi Greene has been hired as manager for the Community Market.

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There being no further business, the meeting was adjourned.

David L. Jordan Vice Mayor

Andrea M. Fulk Clerk