

BROADWAY TOWN COUNCIL

June 7, 2022

The Broadway Town Council met in regular session on June 7, 2022 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Leslie E. Fulk, Richard E. Fulk, Douglas W. Harpine, and Beverly L. London. Council member David L. Jordan attended the meeting via zoom. The following staff members were present: Town Manager Kyle D. O'Brien, Town Clerk Andrea Fulk, Director of Marketing & Development Cari Orebaugh, Police Chief Douglas Miller, Town Attorney Matt Light and Attorney Joel Francis. Also in attendance were Kathy Boase, Kevin Boase, Joe Adolph, Martha Shaw, David Emswiler, Bill Muterspaugh and Jen Knick.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance followed by the invocation. He then took a moment to acknowledge the passing of Fred Olson who was a Council Member for many years. He asked that everyone please remember Fred's wife Sue as she copes with his passing.

Approval of Minutes and Bills:

Richard E. Fulk moved, seconded by Chad L. Comer, to adopt the minutes of the May 3, 2022 session of Council and to authorize payment of bills in the amount of \$450,598.86. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Special Presentation:

Mayor Proctor stated there is a special presentation for Planning Commission Member Kathryn Boase. Personnel Committee Chairman Leslie Fulk began by stating Mrs. Boase has served eight years on the Planning Commission with many of those years serving as chairman. He further stated that he realizes and appreciates that she served not for financial gain but for her love of the Town. He then presented her with a plaque for her 8 years of dedicated service to the Town of Broadway while serving on the Planning Commission.

Public Hearing-Fiscal Year 2022 Budget Amendments:

Mayor Proctor stated the next item of business is consideration of budget amendments for fiscal year 2022. Mr. O'Brien stated that as required by state law, a budget amendment that exceeds 1% of total expenditures or \$500,000, whichever is lesser, shall require a public hearing. He advised, however, that unlike adopting a full fiscal year budget, the amendment may be adopted at the same meeting the public hearing is held. He stated that the purpose of this amendment is to show the ARPA funding that was received and how it has been disbursed.

Mayor Proctor opened the public hearing and invited comments in support of or in opposition to the proposed budget amendments. Having confirmed there was no one in attendance wishing to speak either in favor of or in opposition to the proposed amendments, Mayor Proctor closed the public hearing and invited Council action.

Having confirmed there was no one in attendance wishing to speak either in favor of or in opposition to the proposed budget amendments, Mayor Proctor closed the public hearing.

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Richard E. Fulk moved, seconded by Doug W. Harpine, to adopt the amendments presented the Town Council for fiscal year 2022 as follows:

Revenue:

General Fund

ARPA Funding	\$ 2,063,621
Prior Year Funds	1,501,379

Water Fund

Prior Year Funds	\$ 300,000
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Sewer Fund

	\$ 300,000
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Expenditures:

General Fund

ARPA Expenditures	\$ 2,150,000
Police	\$ 135,000
Capital Outlay	\$ 1,280,000

Water Fund

Third Street Project	\$ 300,000
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Sewer Fund

Capital outlay and repairs	\$ 300,000
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The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye
Timothy S. Proctor	Aye		

Public Hearing-Real Estate Tax Rate:

Mayor Proctor requested that Mr. O'Brien review the Real Estate Tax Assessment Increase. Mr. O'Brien stated that the real estate tax rate of \$0.07 per \$100 of assessed value, is one of the lowest in our area. Due to the new assessment by Rockingham County real estate tax will increase. He advised that as a result of that, notice was given of a public hearing to receive public comment on the proposed increase. He further stated that Council had discussed lowering the tax rate and had decided that it was not feasible, therefore the rate will remain unchanged.

Mayor Proctor opened the Public Hearing to receive public comment on the increase. Having confirmed there was no one in attendance wishing to comment on the proposed real property tax increase, Mayor Proctor closed the hearing and advised that no additional action needs to be taken.

Richard E. Fulk moved, seconded by Beverly L. London to adopt the ordinance approving the budget of the Town of Broadway, Virginia, for the fiscal year 2022-23, as previously presented to the Town Council, and confirming the real estate tax rate at \$.07 per \$100.00 of assessed value. A copy of the Ordinance is included in the minutes as Attachment A.

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The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Aye
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye
Timothy S. Proctor	Aye		

Old Business:

Mr. O'Brien reported on the following items:

- **Pool House:** The pool is now open. Mr. O'Brien showed pictures of the finished project and the soft opening, which received many positive comments about the upgrades and the pool staff.

Committee Reports:

Parks & Recreation Committee:

No report.

Finance Committee:

No report.

Personnel/Police Committee:

No report. A copy of the police report for the month of May is included in the minutes at Attachment B.

Streets & Properties Committee:

Chairman Chad Comer stated they are continuing to finish up the Third Street project. Once it is completed the Town will begin with some other paving projects.

Utilities Committee:

No report. A copy of the water production report for the month of May is included in the minutes as Attachment C.

BHP:

Council representative Chad Comer stated Community Cleanup day was on June 4, 2022. The Boy Scouts helped plant a tree at the park and cleaned up the flower beds. Red, White and Brew is on July 9, 2022 and there is also a video campaign with four promotional videos that can be viewed at visitbroadwayva.com.

Planning Commission:

Mr. O'Brien stated there will be an organizational meeting on Monday June 13, 2022.

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New Business:

No new business.

Public Comment:

Jen Knick stated the Blue Ridge Area foodbank is providing Broadway High School with 400 boxes of food for this summer to assist in providing food for the local children in need. She further stated weather permitting the school will be having a Field Day event tomorrow.

Cari Orebaugh stated she has been busy with Broadway Hometown Partnership doing tourism videos. The Community Market launched and has been doing well.

Martha Shaw, resident at 316 Broadway Ave., stated she moved here from DC and has no complaints about the tax assessment in the Town. She further stated that she is looking forward to Broadway High School having the Field Day event because her property is next to the school, and she will be able to hear the children and the school band.

Bill Muterspaugh stated he is here to observe.

There being no further business, the meeting was adjourned.

Mayor

Timothy S. Proctor

Clerk

Andrea M. Fulk