

BROADWAY PLANNING COMMISSION  
December 14, 2020

The Broadway Planning Commission met on December 14, 2020 via Zoom. Commission Members present were Kathy Boase, David Jordan, Eddie Long, Steve Shifflett and Brenda Pultz. Staff members present were Town Manager Kyle O'Brien and Administrative Assistant Andrea Fulk.

Chairman Kathy Boase called the meeting to order at 7:00 p.m.

**Approval of Minutes:**

Steve Shifflett moved, seconded by Eddie Long, to adopt the minutes of the November 9, 2020 session of the Planning Commission. The motion was approved with the following recorded vote:

Kathy Boase	Aye	David Jordan	Aye
Eddie Long	Aye	Brenda Pultz	Aye
Steve Shifflett	Aye		

**Special Use Permit Request, 320 Broadmoor Lane:**

The Town Manager familiarized the Commission with a request for a Special Use Permit (SUP) for a short-term rental (Air BnB) and reviewed the request with the members. The proposed location of the rental is located in the basement of the house at 320 Broadmoor Lane. He clarified that this location could only be rented as a short-term rental and could not be rented for 6 months per a question from the owners.

In response to various questions and discussion among the Commission, he stated that staff will get a list of the adjacent landowners and make sure they are properly notified, as well as the notification in the paper. He noted, he does not foresee any issues but will keep the Commission informed. He did, however, remind members that with a SUP, restrictions may be placed and re-visited at any time, should the request be approved. He concluded by stating that all adjoining property owners will be notified of this request, and a joint public hearing will be scheduled with the Town Council on January 5, 2020 for the consideration of this Special Use Permit request.

There being no further business, the meeting was adjourned.

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Andrea Fulk, Administrative Assistant