

BROADWAY TOWN COUNCIL

April 6, 2021

The Broadway Town Council met in regular session on April 6, 2021 in the Council Chambers of the Broadway Municipal Building. The following members were present: Mayor Timothy S. Proctor and Council Members Chad L. Comer, Richard E. Fulk, Douglas W. Harpine David L. Jordan, and Beverly L. London. Council Member Leslie E. Fulk was absent. The following staff members were present: Town Manager Kyle D. O'Brien, Town Clerk Andrea Fulk, and Police Chief Doug Miller. Town Attorney Matt Light was unable to attend. Also in attendance were Joe Adolph and Wyatt Blevins.

Mayor Timothy S. Proctor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance followed by the invocation.

Approval of Minutes and Bills:

Douglas W. Harpine moved, seconded by Chad L. Comer, to adopt the minutes of the March 2,2021 session of Council and to authorize payment of bills in the amount of \$756,849.78.

The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Absent
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Street Vacation: Linden Avenue

Mayor Timothy S. Proctor advised that the first order of business is the street vacation on Linden Avenue. He requested that Town Manager Kyle O'Brien give the Council a brief history. Mr. O'Brien stated that at the March Council meeting, a public hearing was held, and a resolution was adopted appointing viewers to investigate the proposed street closure of Linden Avenue. He stated that having considered the requests, it is the recommendation of the viewers that the street be vacated and deeded to the property owners.

Chad L. Comer moved, seconded by Douglas W. Harpine, to adopt ***AN ORDINANCE VACATING THE SOUTHERN PORTION OF LINDEN AVENUE ADJACENT TO 160 LINDEN AVENUE AND 163 LINDEN AVENUE, IN THE TOWN OF BROADWAY VIRGINIA***, a copy of which is included in the minutes as Attachment A.

The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Absent
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye

Ordinances to Provide Public and Business Relief from Effects of COVID-19:

Town Manager Kyle O'Brien stated that the United States Congress has enacted the American Rescue Plan Act of 2021(the "Stimulus Act") which is providing federal assistance to all localities in The United States. The Town anticipates receiving assistance in approximately the amount of \$3,500,000.00. The Finance Committee met and has recommended to use a portion of the funds received to establish a credit for all household and small business water accounts in the amount of \$750.00. These credits are projected to be applied on May 1,2021, providing the funds

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have been received by then.

Richard E. Fulk moved, seconded by Beverly L. London, to adopt **AN ORDINANCE TO PROVIDE RELIEF FROM THE CONTINUING ECONOMIC EFFECTS OF THE NOVEL CORONAVIRUS BY PROVIDING A CREDIT AGAINST THE TOWN'S WATER, SEWER, AND TRASH COLLECTION FEES, AND APPROPRIATING \$1,250,250.00.** , a copy of which is included in the minutes as Attachment B.

The motion was approved with the following recorded roll call vote:

Chad L. Comer	Aye	Leslie E. Fulk	Absent
Richard E. Fulk	Aye	Douglas W. Harpine	Aye
David L. Jordan	Aye	Beverly L. London	Aye
Timothy Proctor	Aye		

Mr. O'Brien advised that the Town Council also recognizes the impact that COVID-19 has had on the local small business economy. The Finance Committee has recommended to use a portion of the funds to aid small businesses within the Town in the form of Coronavirus Relief Grants. Each business will have to meet certain eligibility requirements to receive a grant of \$10,000.00, Those businesses that are unable to meet the requirements may be eligible for a \$500.00 grant. Pursuant to Virginia Code 2.2-3115(H) Council members Chad L. Comer and Douglas W. Harpine both read and signed disclosure statements as they both have eligible businesses within the town.

Richard E. Fulk moved, seconded by David L. Jordan to adopt **AN ORDINANCE TO PROVIDE FOR PUBLIC RELIEF FROM THE CONTINUING ECONOMIC EFFECTS OF THE NOVEL CORONAVIRUS BY ESTABLISHING A SMALL BUSINESS GRANT PROGRAM, AND APPROPRIATING \$480,000.00,** a copy of which is included in the minutes as Attachment C. The motion was approved with the following recorded roll call vote:

Chad L. Comer	Abstain	Leslie E. Fulk	Absent
Richard E. Fulk	Aye	Douglas W. Harpine	Abstain
David L. Jordan	Aye	Beverly L. London	Aye
Timothy Proctor	Aye		

Old Business:

Mr. O'Brien reported on the following items:

- **Street projects and repairs:** The Third Street project will begin as soon as the weather permits.
- **Heritage Park lights:** The light poles and fixtures have been purchased and will have a colonial look to match what is currently there. Most of the electrical is already in place but any additional that is needed is being installed now.

Mr. O'Brien also stated that there will be a significant amount of money left over from the Stimulus Act and those funds can go to the areas of need such as:

- Infrastructure projects
- Park and Pool
- Police Department and Public Works Department

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Committee Reports:

Parks & Recreation Committee:

Chairman Douglas W. Harpine stated he has been informed that it will be a better use of funds to make additions to and remodel the pool house instead of tearing it down and rebuilding. Mr. Harpine noted he has also put in a request for funds to address issues at the ball fields such as steps, concrete pads, bleachers, an A frame roof to provide additional storage. After these areas are completed, the community park improvements will be complete.

Finance Committee:

Chairman Richard Fulk advised there will be a committee meeting towards the end of April, and by then there may be more information about when the stimulus funds will be available. This additional information will aid the Finance Committee in making additional recommendations for the funding, as well as budget planning for Fiscal Year 2022.

Personnel/Police Committee:

Mr. Kyle O'Brien and Chief Doug Miller both stated there was nothing to report. Mayor Proctor wanted to address Chief Miller and make him aware that one of his officers had impressed him by stopping and getting trash out of the middle of the road. The officer was not aware Mayor Proctor was there, so he sees this as a normal occurrence and is very pleased with the extra care the officer took for the town. A copy of the police report for the month of March is included in the minutes as Attachment D.

Streets & Properties Committee:

No report.

Utilities Committee:

Chairman Beverly L. London stated that a Water Plant truck and upgrades to the Third Street water line are scheduled to be completed. A copy of the water production report for the month of March is included in the minutes as Attachment E.

BHP:

Council representative Chad Comer stated that there were around 500 children that came to the Easter Event at the high school. He wanted to thank Melanie Harpine and her friends for all the hard work they put into this event. After the event they donated some of the baskets to a local daycare and school.

Planning Commission Report:

Councilman David L Jordan stated they have a zoom meeting scheduled for Monday April 12, 2021.

New Business:

There is no new business.

Public Comment:

Wyatt Blevins addressed the Council by stating he did not have any comment on Town related issues. His goal is to let everyone know that Glenn Younkin is running for Governor of Virginia, and he will be happy to answer any questions and will leave material on this candidate.

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There being no further business, the meeting was adjourned.

Timothy S. Proctor

Mayor

Andrea M. Fulk

Clerk

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